



Minutes of the  
MEETING OF THE FACULTY SENATE  
January 28, 2013

APPROVED

- PRESENT: Melinda Carrillo, Haydn Davis, Ken Dodson, Katy French, Barb Kelber, Teresa Laughlin, Jackie Martin, Pam McDonough, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Perry Snyder, Diane Studinka, Fari Towfiq
- ABSENT: Greg Larson
- GUESTS: Kathleen Grove
- CALL TO ORDER: The meeting was called to order by the Vice President, Jackie Martin, at 2:00 p.m., in Room SU-30.
- Approval of Minutes:
- Motion 1 MSC Laughlin, Morrow: Faculty Senate approval of the minutes of December 10, 2012, as presented. The motion carried.
- Public Comments: There were no public comments.
- Announcements: There were no announcements.
- Committee Appointments:
- Motion 2 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:
- Committee on Service Learning  
*(12-14) Career, Technical and Extended Education*  
Rita Campo Griggs/Fashion Merchandising and Design
- Finance & Administrative Services Planning Council  
*(11-13) Arthur (Mick) Hutchins/Economics, History & Political Science*
- Strategic Planning Council  
*(11-13) Tatiana Peisl/Computer Science & Information Systems*
- Tenure & Evaluations Review Board  
*(12-14) Mathematics & the Natural and Health Sciences*  
Lesley Williams/Life Sciences
- The motion carried.
- Motion 3 MSC O'Brien, Moore: Faculty Senate acceptance of the results of the ballot for the following committee appointment:

Committee on Service Learning  
*(12-14) Arts, Media, Business and Computer Science*  
Mark Minkler/Business Administration

The motion carried.

Elections: Patrick O'Brien announced that because Senate membership has fallen below the 2/3 as outlined in Section 5 of the Constitution, a Call for Nominations will be distributed soon.

O'Brien also noted that there is no wording in the Constitution to address the potential situation when a Faculty Senate President's term (two years) extends beyond the initial term of the Faculty Senate member. Clarification is needed on how to proceed in such a situation. Members of the Council will discuss this issue and bring it back to the Senate with some possible recommendations.

Curriculum: No Curriculum items were distributed.

Service Learning: Kathy Grove provided Senate members with an update on the college's Service Learning program. The committee has met several times, with the next meeting scheduled for February 5. As a result of those meetings, the committee has made some changes to the website and discussed ways to collect data to measure outcomes of service learning on faculty and students. The group has also discussed possible opportunities to improve outreach to the community and the marketing of the program on campus. Grove provided a handout with additional information, some of which is included below:

Number of community service hours completed by students: 3,543  
(Registrations are still being received and it is expected that the official number of hours will increase by at least 600. Also, these are conservative numbers as not all faculty members are using the online registration system yet.)

Participants at the Annual SUN one-day event: 137 this fall.  
(This is the most Palomar has sent, and Palomar is the largest contributor of volunteers to the event according to organizers.)

Students: 335

Instructors: 17 total (4 new instructors this semester)

Courses:

American Indians Today (AIS 125)

Chicano Studies (CS102)

Child Grown Development (CHDV 115)

Environmental Architecture and Design (Arch 160)

Fashion Analysis/Cloth Selection (Fash 105)

Geography (Geog 100)

Human Sexuality (Psy/Soc 125)

Interior Design (ID 130)

Introduction to American Indian Studies (AIS 100)

Introduction to Geographic Information Systems and GIS Software (Geo 120)

Introduction to Psychology (Psy 100)

Introduction to Sociology (Soc 100)

Marriage, Family, and Intimate Relationships (Psy/Soc 105)

Presentation Methods in Interior Design I (ID 125)  
Religions in America (RS 110)  
Social Problems (Soc 110)  
Social Psychology (Psy/Soc 120)  
The Psychology of Personal Growth (Psy 115)  
Visual Merchandising I and II (Fash 115, 116)  
World Religions and Development (RS 101)

A brief question and answer period followed. Grove stated that she welcomes participation by all faculty and encouraged those interested to contact her for more information.

TERB: Article 17,  
Evaluations:

Barb Kelber reminded Senate members of her attendance at an ASG meeting late last semester to discuss Article 17, Evaluations, and receive input from students. She stated that feedback from the ASG included a suggestion to include a question on the student evaluation that asks whether grading is based upon only what is required in the course. Faculty Senators were not clear on what that might mean, but Kelber stated that after discussing this with members of ASG, she understood that they were concerned about being graded on elements they felt were *not* part of the material of the course, as set out, for example, in the Course Outline of Record.

Discussion followed, particularly on those things scheduled outside of regular class time, such as mandatory attendance at a talk or performance. It was noted that the evaluation document needs to be able to apply to all faculty across all disciplines, and it is not feasible to make changes based upon one or two examples. Faculty Senators agreed that it is the appropriate role of each individual instructor to make the appropriate choices on what will be beneficial to students in his or her classes. Further, the Senate emphasized the fact that the student evaluation currently includes a question relating to fairness in grading, and this question should suffice to prompt students' comments in this area of concern.

Policies & Procedures:

The next meeting of the Policies & Procedures Task Force will be held in March.

President Deegan:

Jackie Martin stated that she and Greg Larson will continue their twice-monthly meetings with President Deegan throughout the semester.

Palomar Faculty  
Federation (PFF):

Christina Moore stated that she and Shannon Lienhart attended an "Effective Trustee Workshop" over the weekend. She noted that during the event Barbara Beno, President of the ACCJC (Accrediting Commission for Community and Junior Colleges), announced that Board members cannot discuss dissenting votes outside of meetings.

Regarding ongoing negotiations, Theresa Laughlin stated that at times there are mixed messages being received from President Deegan and John Tortarolo regarding salary and benefits issues, and it is hoped that communications will improve. After the passage of Prop 30 and the Governor's budget, which includes approximately \$2 million for Palomar, the district is still proposing pay and benefits cuts. She encouraged all faculty to attend the PFF and Negotiations Advisory Council meetings to participate in these discussions. The next meeting will be February 13.

Student Services  
Planning Council:

Christina Moore reported that members of the Strategic Planning Council met on Wednesday, January 23. The group voted to *not* support the ASG's recommendation that

the ASG be removed and separated from the Office of Student Affairs. That issue will be brought forward at the next Strategic Planning Council meeting. Much legal information was provided to committee members; however a summary provided by both sides would have been more helpful.

Instructional  
Planning Council:

Linda Morrow indicated that members of the Instructional Planning Council have completed their position request rankings for staff positions. A subcommittee will begin to review the Rationale Form for Full-time Faculty Positions on Wednesday, January 30.

Academic Technology  
Committee:

Lillian Payn announced that the Academic Technology Resource Center is offering several training sessions this semester. Faculty are encouraged to visit the Professional Development website for more information and to register: <http://www.palomar.edu/pd/>

Payn also reported on the Palomar Online Teaching Site Award, where faculty can enter their online course site in the "Palomar Online Teaching Site Showcase." Instructors may submit courses for both Fall 2012, and Spring 2013. For more information, visit <http://www2.palomar.edu/pages/onlineshowcase/>.

Lillian Payn also provided the following written report of the Academic Technology Committee:

**ATC Report: Senate Jan 28, 2013**

1. ATRC: Full training schedule for spring semester. Branding: "Bistro Series, Training a la carte" – in-person, online, video, 1-on-1, hands-on, demos, and even custom take-out training.
2. "Best of the Best" Online site contest... please see flyers
3. ATC 1<sup>st</sup> meeting Jan 24. 13 committee members + my name on the roster. Lost 3 due to sabbatical leave of absence.
4. Work groups set up and members are continuing to work on their work plan our annual goals. Some goals have been completed.

**ACADEMIC TECHNOLOGY COMMITTEE**  
— GOALS: SCHEDULED AND PRIORTIZED —  
— 2012-2013 —

	OCT	NOV	DEC	JAN	FE B	MAR	AP	MAY
<b>GOAL</b>	BB Student Training	DONE----						
	Contest	<i>Announce</i>		<i>Launch</i>		<i>Deadline (Ap1)</i>	<i>Judge</i>	<i>TEA</i>
	Policy: Exams, Proxy, Lab.....	DONE----						
				DIL				
				POET -review -market -BB forum				

5. POET stats (2012 to date):  
48 enrolled  
45 total trained instructors to date (includes POET and external credentials)  
13 POET certificates earned since last faculty tea May, 2012  
21 POET certificates since Jan 2012
6. State Distance Educators meetings / training sessions:  
(issues to pay attention to)
  - a. a review of Title 5 DE regulations
  - b. accessibility
  - c. accreditation

- d. prohibitions for fees for distance ed, such as charging for proctoring exams
  - e. Due soon: report from a state-wide student success task force
  - f. Noteworthy: Governor's Distance Ed Proposal for next year's budget:
- Expand course delivery through technology
  - Almost \$17 million budget for Distance Ed
  - For creation of new virtual campus
  - Single centralized delivery and support system for all colleges
  - (CA Virtual U redesigned in 2004...eliminated regional centers)
  - Credit by Exam: PRIOR LEARNING ASSESSMENT = PLA
  - State wants faster and cheaper but comm colleges want better...not faster cheaper...
  - MOOCs a hot topic now, but outside of traditional curriculum process? Should there be a different fee charged? Out of state and intl fees? (Massive Online Open Course)
    - MOOCs have 10-12% retention rate
    - not a solution for transfer courses or remediation
    - Mira Costa Prof: online courses aren't always MOOC format courses since so many are also remediation courses
  - Goal is to have seamless movement across a centralized system....work on standardizing transfer degree courses, to give students more options across the system, even out enrollment across systems.
  - Design will need to include sufficient collaboration and interaction, for quality experience.
    7. Exploring standardized state-wide open-licensed text books and other consortiums- since last year's legislation sponsored by 20-Million Minds, the sponsors of RE-BOOT January 8 UCLA event.
    8. Palomar: option to participate in a state-wide satisfaction survey for online students. Project is being launched in February, but Palomar did vote for NON participation.
    9. "Rebooting California Higher Education" Conference at UCLA on Jan 8<sup>th</sup>
      - Sponsored by 20 Million Minds/CA non-profit (lobby for publishers?)
      - All day conference with leaders from gov, private industry, publishers of online materials, private and public: universities, colleges, unions, administrators, etc.
      - Very informative and well-done
      - \$50 K to develop an online course... amortize that with greater enrollments and over longer periods... then less expensive to deliver online courses
      - Facing increasing costs (for student debt and admin of HE) with traditional classroom ed.
      - Current economics forces larger student/teacher ratio, greater standardization, and take delivery out of f2f classrooms.
      - Proposing larger, standardized national courses. Peer grading.
      - Other models, such as Western Governor's U: self-paced courses, 1-1, with a phone call contact each week to report progress.
      - Challenges expanding online ed
        - Readiness levels /70% not college ready
        - Minorities
        - Digital divide
        - Part-time/returning students/older students
        - Lowered standards with peer-grading?
        - What is the goal of higher education?
        - What does a degree mean?
    10. Finals week Chancellor, Dr. Cindy Miles has called a meeting for the Southern CA DE Coordinators, for a regional online learning proposal. There were 7 of us present and we formed an official group that will be recognized by SDICCCA. (San Diego/Imperial County Community College Association)
    11. Blackboard stats: For 1<sup>st</sup> week of classes: we currently have a 40% course availability rate, a 75% student access rate (that is, ¾ of all students at Palomar this term have logged into Blackboard), and apparently an average course enrollment size in Blackboard is 29.6 students.

A brief question and answer period followed.

ADJOURNMENT:

The meeting was adjourned at 3:25 p.m.

Respectfully submitted,

Pam McDonough, Secretary