



Minutes of the
MEETING OF THE FACULTY SENATE
October 20, 2014

APPROVED

PRESENT: Richard Albistegui-Dubois, Sandra Andre, Melinda Carrillo, April Cunningham, Jenny Fererro, Marty Furch, Joel Glassman, Barb Kelber, Greg Larson, Teresa Laughlin, Lawrence Lawson, Shannon Lienhart, Jackie Martin, Pam McDonough, Christina Moore, Patrick O'Brien, Lillian Payn, Travis Ritt, Diane Studinka, Fari Towfiq, Rocco Versaci, Judy Wilson

ABSENT:

GUESTS: Shayla Sivert

CALL TO ORDER: The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Laughlin, Versaci: Faculty Senate approval of the minutes of October 13, 2014, as presented. The motion carried.

Public Comments: There were no public comments.

Announcements: Greg Larson announced that AB1942 was recently signed by the Governor. It strengthens the reporting relationship that the ACCJC has to the State Legislature.

Jenny Fererro reminded all of the All-Faculty Summit on hiring practices on Friday, October 24 from 1:30 – 3:30 in MD-157. Faculty are invited to share their experiences with hiring, committee service, and other processes. The summit will focus on brainstorming and solutions based on input provided from faculty.

Shannon Lienhart announced that Tom Torlakson, Candidate for California State Superintendent of Public Instruction, will be on campus on Tuesday, October 28 at 4:00 p.m. in MD-157.

Lienhart also invited all to the Palomar Faculty Federation (PFF) Fall Open House on Friday, October 24. The event will be held from 4:00 – 6:00 p.m. at the PFF offices on Mulberry Drive in San Marcos.

Agenda Change: With no objections, Senators agreed to address Action Item C, Revised Basic Skills Allocation Report.

- Revised Basic Skills Allocation Report: Senators were provided with copies of pages 10 – 13 of the amended 2014-15 ESL/Basic Skills Action Plan. Lawrence Lawson explained several changes which were made based on funding calculation changes and a brief question and answer period followed.
- Motion 2 MSC Andre, Towfiq: Faculty Senate approval of the revised 2014-15 ESL/Basic Skills Action Plan. The motion carried.
- Strategic Planning Council: Greg Larson indicated that the next meeting of the Strategic Planning Council will be held on October 21.
- President Deegan: Greg Larson stated that discussion continues to focus on the hiring process at the weekly meetings with President Deegan. With the expected passage of the Supplemental Early Retirement Plan (SERP), the district will rely heavily on part-time faculty hiring pools.
- Palomar Faculty Federation (PFF): Shannon Lienhart reported that there was major movement against ACCJC at the State level. The ACCJC is currently written into Title 5 as the accrediting agency, and CFT has made a commitment to attempt to increase options for accrediting agencies that can be used. One noteworthy step has been the removal of ACCJC as the sole accrediting agency from Title 5 language, and the addition of wording that would allow for more than one accrediting agency. This has not been passed by the Board of Governors but there is optimism for its approval.
- Instructional Planning Council: Jackie Martin indicated that members of the Instructional Planning Council (IPC) continue their work on improvements to year-two of Program Review and Planning (PRPs) process. The focus is on a narrative, or summary response in relation to some of the key areas relating to allocation, Student Learning Outcomes, and goals which were met. Regarding interpretation of the data, IPC also felt that a meeting with the dean and chairs of each particular PRP would be beneficial so the evaluation of the document would occur face-to-face before divisional funding decisions are made. How those funding decisions and distributions will occur is still being discussed. After some discussion, it was noted that the proposed document will be brought to the Senate for information soon.
- Learning Outcomes Council: Marty Furch stated that members of the Learning Outcomes Council will meet on Thursday, October 23. The group will be discussing the Assessment of GE Outcomes and Digital Literacy.
- Academic Technology Committee: Lillian Payn provided the following report of the Academic Technology Committee:
- Dean Kahn convened a taskforce and additional smaller workgroup today to develop a solution for an improved campus site; ATRC has a heavy leadership presence in this workgroup.
 - New Academic Technology Committee Site with minutes, agendas, and documents since FA 2011.
- <http://www2.palomar.edu/pages/academic-technology-committee/>

BSI Committee: Lawrence Lawson stated that members of the BSI Committee are currently discussing Teaching and Learning Center (TLC) workshops and ways to increase attendance.

Committee
Appointments:

Motion 3 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:

Compliance Officer
Erin Hiro (FT)

Professional Development Advisory Board
(13-15) Adjunct Faculty Member
Kathleen Pickham (PT)/Chemistry

Tutoring Committee
(14-16) Business Education
Joel Glassman (FT)/Business Education

The motion carried.

Motion 4 MSF Lawson, Furch: Faculty Senate approval of the following committee appointment:

Academic Technology
(13-15) Languages and Literature
Blaine H. Mogil (PT)/English

The motion failed.

It was noted that Academic Technology Committee has a full-slate of part-time faculty members currently serving.

Motion 5 MSC O'Brien, Laughlin: Faculty Senate approval of the results of the ballot for the following committee appointment:

Instructional Planning Council
Susan Snow (FT)/Mathematics
(13-15) Mathematics and the Natural & Health Sciences

The motion carried.

Student Equity Plan: Senate members received the most recent version of the Student Equity Plan electronically. Greg Larson shared the document on the overhead and noted the minor revisions.

Senators reiterated their support of utilization of some of these funds to provide paid part-time faculty office hours for students taking classes from part-time instructors. After some discussion, there was support for the addition of the following language to all of the goals rather than in just Goals B.1, C.1, and C.2:

Provide extensive outreach and support services for foster youth including but not limited to advising, mentoring, and tutoring; improved access to services; and face-to-face connections and support with faculty. The wording in the Activity and Outcomes sections will be rewritten to be applicable with each goal/demographic group where appropriate. Lengthy discussion followed

Motion 6

MSC Fererro, Laughlin: Faculty Senate support of the Student Equity Plan with the following wording included in all of the goals in the document:

Provide extensive outreach and support services for foster youth including but not limited to advising, mentoring, and tutoring; improved access to services; and face-to-face connections and support with faculty. The wording in the Activity and Outcomes sections will be written to be applicable with each goal where appropriate.

The motion carried.

Policies & Procedures:

Senators were provided with copies of BP 5500, Standards of Conduct. Greg Larson noted the proposed changes and discussion followed. There were some amendments proposed to the wording to make the document more concise and clear. Larson indicated that he would meet with the Director of Student Affairs to share the Senate's comments and recommendations.

In relation to AP 3430, Discrimination and Prohibition of Harassment, which the Senate discussed last week, Larson stated that a member of PC3H will attend the Faculty Senate meeting of November 3 to discuss it.

Other:

Greg Larson stated that Human Resources services has updated their website in relation to what applicants see when they go through the process of applying for a position. That information will be sent to the Senate soon for Information.

ADJOURNMENT:

The meeting was adjourned at 3:27 p.m.

Respectfully submitted,

Jenny Fererro, Secretary