

Minutes of the
MEETING OF THE FACULTY SENATE
February 7, 2011

APPROVED

PRESENT: Bruce Bishop, Monika Brannick, Melinda Carrillo, Haydn Davis, Katy French, Lori Graham, Barb Kelber, Teresa Laughlin, Jackie Martin-Klement, Pam McDonough, Linda Morrow, Wendy Nelson, Patrick O'Brien, Perry Snyder, Diane Studinka, Fari Towfiq

ABSENT: Erin Hartensveld

GUESTS: Marlita Donan (ASG)

CALL TO ORDER: The meeting was called to order by the president, Monika Brannick, at 2:00 p.m., in Room SU-30.

Approval of Minutes:

Motion 1 MSC Morrow, Laughlin: Faculty Senate approval of the minutes of January 24, 2011, as amended. The motion carried.

Motion 2 MSC O'Brien, Morrow: Faculty Senate acceptance of the summary of the Special Meeting of January 31, 2011. The motion carried.

Public Comments: There were no public comments.

Announcements: Monika Brannick expressed her appreciation to the Palomar Faculty Federation for supplying the food for last week's Special Meeting.

Monika Brannick reported on an email she received from John Tortarolo (Vice President, Human Resources), regarding the Administrative Evaluations being housed in the Faculty Senate office. Tortarolo wished to remind the Senate of the unresolved issues relating to those documents. Several months ago, prompted by concerns articulated in the accreditation process, the Senate was asked to consider housing the documents with other personnel documents in the Human Resources office. Another option is to seal those documents and have them remain in the Senate office.

Senate members discussed the options, and because the documents will be sealed, agreed that it would be helpful to obtain a legal opinion on where they should be stored. Senators asked whether the documents should be destroyed, as access will no longer be granted. There was also discussion regarding the reference to the items as "public records." One senator asked whether they might, as a consequence, be open to review through a Public Records Request. This item will be brought back for further discussion and/or action at next week's meeting.

Committee
Appointments:

Motion 3 MSC O'Brien, Laughlin: Faculty Senate approval of the following committee appointments:

Faculty Service Area Review Committee

Faculty Senator

Lori Graham, Chair

Student Program Eligibility Appeals Committee

(10-12) DRC Counselor appointed by the Faculty Senate

Ruth Tait-Brown

The motion carried.

Curriculum: Senators received copies of a letter of interest from faculty member Gregory Larson for the position of Curriculum Co-Chair, effective fall, 2011.

Motion 4 MSC Laughlin, Morrow: Faculty Senate approval of the appointment of Gregory Larson as Curriculum Co-Chair, effective fall, 2011. The motion carried.

Motion 5 MSC Morrow, French: Faculty Senate approval of the following committee appointment:

Statewide C-ID Project

Faculty Discipline Review Group for Geology

Steve Spear, *Earth Sciences*

The motion carried.

Members of the Faculty Senate received the following Curriculum items via email:

PALOMAR COLLEGE CURRICULUM COMMITTEE MEETING ACTION ITEMS

Wednesday, February 2, 2011

Room SU-30 at 3:00 pm

I. CALL TO ORDER

II. MINUTES OF December 1, 2010 (Attachment A)

III. ACTION ITEMS

Details of all program and course proposals can be viewed at: <http://www.curricunet.com/palomar>

- Select Track, All Proposals.
- From the list of pending proposals, select the Check Status button for the program or course you wish to view.
- Select the Pencil Icon in order to navigate through the various pages of the proposal, or
- Select the "COR" or "WR" Icon to view the Course Outline of Record or Program Report, or
- Select the "CC" Icon to view a report that displays proposed changes for the course outline of record or program
- Select the "CR" Icon to view a report that displays ALL proposed changes for the course

To view Packages:

- Select Packages under Create/Edit Proposals, then select the Pencil Icon to see individual proposals included in the Package. Various Icons will be accessible for creating Reports or viewing the pages of each proposal.

IV. CONSENT CALENDAR

There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

The following curricular changes, pending appropriate approvals, will be effective FALL 2011:

A. Credit Course/Program Packages

1. Package Title: Fall 2011 Deactivations

Discipline: Instructional Services (INSTR)

Description: Course Deactivation Procedures state that each course not offered in four years will be submitted to the Curriculum Committee for deactivation, unless the responsible department requests that the course

remain active. Departments, with approval by Chairs, Directors and Deans, have requested that Instructional Services deactivate these courses using the distributed "not offered in 3 or 4 year" memo and lists. Hard copy approvals of these requests are housed in the Office of Instructional Services.

Instructional Services at the request of Departments

a. Credit Course Deactivations

1) Course Number and Title: AJ 72 Police Academy Orientation and Leadership

Short Title: Police Academy Orientation

Discipline: Administration of Justice (AJ)

Course Included in the following programs:

A. Administration of Justice - General A.A. Degree Major

Grading Basis: Pass/No Pass Only

Reason for Deactivation: Department request. Course not being offered.

Instructional Services on behalf of Kevin Barrett

2) Course Number and Title: AT 145 Auto Emissions,

Diagnosis, Driveability, and Repair

Short Title: Auto Emissions/Diagnosis

Discipline: Automotive Technology (AT)

Course Included in the following programs:

A. Electronic Tune-Up and Computer Control Systems A.A. Degree Major or Certificate of Achievement

Reason for Deactivation: Department request. Course not being offered.

Instructional Services on behalf of Chris Feddersohn

3) Course Number and Title: CE 105 Job Hunting Techniques

Discipline: Cooperative Education (CE)

Course Included in the following programs:

A. Architectural Drafting Technology A.A. Degree Major or Certificate of Achievement

B. Computer Assisted Drafting A.A. Degree Major or Certificate of Achievement

C. Drafting Technology-Multimedia A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Reason for Deactivation: Department request. Course not being offered.

Instructional Services on behalf of Bruce McDonough

4) Course Number and Title: FIRE 105 Fire Hydraulics

Discipline: Fire Technology (FIRE)

Recommended Prep: FIRE 100, and MATH 60

Course Included in the following programs:

A. Fire Technology - General A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Reason for Deactivation: Department request. Course not being offered.

Instructional Services on behalf of Carl Lofthouse

5) Course Number and Title: GCIP 141A Digital Imaging/Photoshop IIA

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Prerequisites: GCIP 140 / R GCIP 140

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Telecourse, Online

Repeatability: May be taken 4 times.

Reason for Deactivation: Department request. Course not being offered.

Instructional Services on behalf of Wade Rollins

6) Course Number and Title: GCIP 141B Digital Imaging/Photoshop IIB

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Prerequisites: GCIP 140 / R GCIP 140

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Telecourse, Online

Repeatability: May be taken 4 times.

Reason for Deactivation: Department request. Course not being offered.

Instructional Services on behalf of Wade Rollins

7) Course Number and Title: GCIP 152B Desktop Publishing/Illustrator IB

Short Title: Desktop Pub/Illustrator IB

Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Course Included in the following programs:
 A. E-Marketing A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Telecourse, Online
Repeatability: May be taken 4 times.
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Wade Rollins

8) Course Number and Title: GCMW 102A Web Page Layout IA
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
 A. E-Marketing A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Repeatability: May be taken 4 times.
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Wade Rollins

9) Course Number and Title: GCMW 102B Web Page Layout IB
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Course Included in the following programs:
 A. E-Marketing A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Repeatability: May be taken 4 times.
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Wade Rollins

10) Course Number and Title: GCMW 214 Designing Data Bases Visually
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 102 / R GCMW 102, and GCMW 202
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 4 times.
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Wade Rollins

11) Course Number and Title: GCMW 218 Online Store Design II
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 102 / R GCMW 102, and GCMW 202
Course Included in the following programs:
 A. E-Business Certificate of Proficiency
 B. E-Commerce Design Certificate of Proficiency
 C. Web Data Base Design Certificate of Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 4 times.
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Wade Rollins

12) Course Number and Title: GCMW 228 Web Motion Graphics III
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 108,
Recommended Prep: GCMW 208
Course Included in the following programs:
 A. Interactive Web Multimedia and Audio A.A. Degree Major or Certificate of Achievement
 B. New Media Compositing/Authoring/Distribution
A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Repeatability: May be taken 4 times.
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Wade Rollins

13) Course Number and Title: RS 120 Religion and Moral Issues

Discipline: Religious Studies (RS)
Course Included in the following programs:
 A. General Studies-Emphasis in Arts and Humanities
A.A. Degree Major
Associate Degree General Education - C Humanities
CSU GE Area C: Arts, Literature, Philosophy and Foreign
Languages - C2 - Humanities
IGETC Area 3: Arts and Humanities - B. Humanities
Transfer Acceptability: UC, CSU
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Wade Rollins

14) Course Number and Title: SOC 296 Special Problems in Sociology
Discipline: Sociology (SOC)
 A. General Studies-Emphasis in Arts and Humanities
A.A. Degree Major
Transfer Acceptability: UC, CSU
Repeatability: May be taken 4 times.
Reason for Deactivation: Department request. Course not being offered.
Instructional Services on behalf of Terry Humphrey

2. Package Title: Fall 2011 Drywall Course Changes/Deactivate
Discipline: AP Drywall/Lather (AP DL)
Description: Name Changes and a Deactivation.
Mollie R. Smith

a) AP DL Credit Course Changes

1) Course Number and Title: AP DL 218 Automatic Finishing Tools
Discipline: AP Drywall/Lather (AP DL)
Course Included in the following programs:
 A. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times.
Changed title, updated catalog description, added required reading, critical thinking, required writing and outside assignments, updated methods of assessment and repeatability language.
Mollie R. Smith

2) Course Number and Title: AP DL 221 Advanced Hand Finishing
Discipline: AP Drywall/Lather (AP DL)
Course Included in the following programs:
 A. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times.
Changed title, updated catalog description, added required reading, critical thinking, required writing and outside assignments, updated methods of assessment and repeatability language.
Mollie R. Smith

3) Course Number and Title: AP DL 222 Advanced Automatic Finishing Tools
Short Title: Adv Automatic Finishing Tools
Discipline: AP Drywall/Lather (AP DL)
Course Included in the following programs:
 A. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times.
Changed title, added required reading, critical thinking, required writing and outside assignments, updated methods of assessment and repeatability language.
Mollie R. Smith

b) AP DL Credit Course Deactivation

1) Course Number and Title: AP DL 219 Hand Taping
Discipline: AP Drywall/Lather (AP DL)
Course Included in the following programs:
 A. Apprenticeship-Drywall/Lather, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times.
Reason for Deactivation: Replaced with another course.
Mollie R. Smith

3. Package Title: Fall 2011 Plastering Program/new course
Discipline: AP Plasterer (AP PL)
Description: Plastering Program and AP PL 218 new course
Mollie R. Smith

a) AP PL Credit Course New

1) Course Number and Title: AP PL 218 Plastering Equipment
Discipline: AP Plasterer (AP PL)
Course Included in the following programs:
 A. Apprenticeship-Plasterer, A.A. Degree Major or Certificate of Achievement
Repeatability: May be taken 2 times.
Mollie R. Smith

b) AP PL Program Change

1) Program Title: Apprenticeship-Plasterer
Discipline: AP Plasterer (AP PL)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 38.5
Removed AP DL/AP PL/AP AC 204, AP PL 212, and AP PL 214, added AP PL 217 and AP PL 218.
Mollie R. Smith

4. Package Title: Fall 2011 Public Works Prog/Course
Discipline: Public Works Management (PWM)
Description: Public Works Management-Level I Public Works Management-Level II PWM 50-Change PWM
58-Deactivate
Mollie R. Smith

a) Public Works Management Credit Course Change

1) Course Number and Title: PWM 50 Introduction to Public Works
Discipline: Public Works Management (PWM)
Course Included in the following programs:
 A. Public Works Management - Level I, Certificate of Achievement
 B. Public Works Management - Level II, A.A. Degree Major or Certificate of Achievement
Distance Learning Offering(s): Online
Added distance education.
Mollie R. Smith

b) Public Works Management Credit Course Deactivation

1) Course Number and Title: PWM 58 Discharge Compliance Fundamentals
Short Title: Discharge Compliance Fund
Discipline: Public Works Management (PWM)
Course Included in the following programs:
 A. Public Works Management - Level I, Certificate of Achievement
 B. Public Works Management - Level II, A.A. Degree
Major or Certificate of Achievement
Reason for Deactivation: Not relevant to the industry.
Mollie R. Smith

c) Public Works Management Program Changes

1) Program Title: Public Works Management - Level I
Discipline: Public Works Management (PWM)
Award Type: Certificate of Achievement
Total Units: 19.00
Removed A.A. Degree award type, deleted PWM 58.
Mollie R. Smith

2) Program Title: Public Works Management - Level II
Discipline: Public Works Management (PWM)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 27.00 - 33.00
Reflected removal of ROP cross-listing from CSIT 120, deleted PWM 58.

Mollie R. Smith

5. Package Title: ArtI/ArtD Schultz
Discipline: Art-Design (ARTD)
Description: Convert L/L component
Jay T. Schultz

a) ARTI/ARTD Credit Course Changes

1. Course Number and Title: ARTD 100 Graphic Design I
Discipline: Art-Design (ARTD)
Course Included in the following programs:

A. Graphic Communications Emphasis in Electronic Publishing, A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added textbook, required reading, critical thinking, outside assignments and method of assessment, updated title 5 repeatability language.

Jay T. Schultz

2. Course Number and Title: ARTD 150 Digital Concepts and Techniques in Art
Short Title: Digital Concepts/Tech in Art
Discipline: Art-Design (ARTD)
Prerequisites: ARTD 100

Course Included in the following programs:

A. Digital Arts, Certificate of Proficiency Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added textbook, critical thinking, outside assignments and method of assessment, updated title 5 repeatability language.

Jay T. Schultz

3. Course Number and Title: ARTD 200 Graphic Design II - Lettering and Layout
Short Title: Graphic Design II
Discipline: Art-Design (ARTD)
Prerequisites: ARTD 100,
Recommended Prep: ARTD 150

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added textbook, required reading, critical thinking, outside assignment and method of assessment, updated title 5 repeatability language.

Jay T. Schultz

4. Course Number and Title: ARTD 210 Typography Design
Discipline: Art-Design (ARTD)
Recommended Prep: ARTD 150

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, updated textbooks, added required reading, critical thinking, and outside assignments, updated title 5 repeatability language.

Jay T. Schultz

5. Course Number and Title: ARTD 250 New Media Studio
Discipline: Art-Design (ARTD)
Prerequisites: Enrollment based on portfolio review with list of criteria
Transfer Acceptability: CSU

Repeatability: May be taken 3 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added textbook, required reading, suggested reading, critical thinking, and methods of assessment, updated title 5 repeatability language.

Jay T. Schultz

6. Course Number and Title: ARTI 246 Digital 3D Design and Modeling
Discipline: Art-Illustration (ARTI)

Recommended Prep: ARTD 150

Course Included in the following programs:

A. Digital Animation, Compositing, and Music, Certificate of Proficiency

Transfer Acceptability: CSU

Repeatability: May be taken 3 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added textbook, required reading, suggested reading, critical thinking, and outside assignments, updated title 5 repeatability language.

Jay T. Schultz

7. Course Number and Title: ARTI 247 Digital 3D Design and Animation

Short Title: Digital 3D Design/Animation

Discipline: Art-Illustration (ARTI)

Recommended Prep: ARTD 220

Course Included in the following programs:

A. Digital Animation, Compositing, and Music, Certificate of Proficiency

Transfer Acceptability: CSU

Repeatability: May be taken 3 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added textbooks, required reading, critical thinking, and methods of assessment, updated title 5 repeatability language.

Jay T. Schultz

B. Noncredit Course/Program Packages

1. There are no Noncredit Course/Program Packages for this agenda.

C. New Programs

1. There are no New Programs for this agenda.

D. New Vocational Programs

1. There are no New Vocational Programs for this agenda.

E. Program Reactivations

1. There are no Program Reactivations for this agenda.

F. Vocational Program Reactivations

1. There are no Vocational Program Reactivations for this agenda.

G. Program Changes

1. Program Title: Archaeology

Discipline: Anthropology (ANTH)

Award Type: A.A. Degree Major

Total Units: 34.00

Updated catalog description, reflected unit increase from 1 to 2 for ANTH 121, added ANTH 107 to elective category, deleted ANTH 145, ANTH/ENG 150, and ANTH 160, reflected title change and unit value decrease from 3.5 to 3 for PHOT 230, increased total units.

Philip L. De Barros

2. Program Title: Biology-General

Discipline: Biology (BIOL)

Award Type: A.A. Degree Major or Certificate of Achievement

Total Units: 32.00

Added description, added CHEM 110 and 110L to program requirements, decreased group one requirements from 3-4 units to minimum of 1, added BIOL 114L, 195A, 195B, 195C, 195D, 195E, 195, ZOO 195A, 195B, 195C, 195D, 195E, or 195F as options to complete group one, deleted BOT 101, 101L, 110, and 115. Increased group two requirements from 4- 5 units to minimum of 16 units, added BOT 100 or BOT 101 and BOT 101L, BIOL 110, BIOL/ZOO 135, BIOL/FCS 185, BIOL 295, MICR 200, ZOO 100 or 101 and 101L, ZOO 120, 145, 145L, 200, 203, 295 as group two options, deleted BIOL 114L, ZOO 115, ZOO 116 and 116L from group two, deleted group three, deleted BIOL 215, CHEM 110, 110L, MATH 140 and 141 from recommended electives.

Daniel B. Sourbeer

3. Program Title: Women's Studies

Discipline: Sociology (SOC)

Award Type: A.A. Degree Major

Total Units: 18.00

Added SOC 135 to elective category.

Terry L. Humphrey

H. Vocational Program Changes

1. Program Title: Computer Network Administration with Emphasis in Microsoft and Linux Management
Discipline: Computer Science and Information Systems – Networking (CSNT)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 40.00 - 41.00
Deleted CSNT 180, CSNT 181, CSDB 120, CSDB 210 and CSNT 235, deleted Group One and Group Two elective blocks and program note, updated total units. Student Learning Outcomes and Assessment information present.

Terrie Lynn Canon

I. Program Deactivations

1. Program Title: Administrative Medical Assisting
Discipline: Medical Assisting (MA)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 24
Reorganizing Medical Assisting program offerings.

Ralph E. Ferges

J. Vocational Program Deactivations

1. There are no Vocational Program Deactivations for this agenda.

K. Credit Courses – New

1. Course Number and Title: AMS 104 American Family and Genealogy
Discipline: American Studies (AMS)
Associate Degree General Education - D Social and Behavioral Sciences
Associate Degree Multicultural Requirement - Yes
CSU GE Area D: Social, Political, and Economic Institutions and Behavior; Historical - D3 - Ethnic Studies
Distance Learning Offering(s): Online
Steven J. Crouthamel

2. Course Number and Title: ESL 13 ESL Grammar Skills II
Discipline: English as a Second Language (ESL)
Standalone Course
Shayla D. Sivert

3. Course Number and Title: ESL 55 Reading and Writing Essentials II
Short Title: Reading/Writing Essentials II
Discipline: English as a Second Language (ESL)
Prerequisites: Eligibility determined through the English as a Second Language placement process, or ESL 45
Standalone Course
Marty Furch

L. Credit Courses – Changes

1. Course Number and Title: ACS 135 Intercollegiate Swimming and Diving
Short Title: Intercollegiate Swim/Dive
Discipline: Athletics and Competitive Sports (ACS)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 3 times.
Deleted L/L component and hours, added LAB component and hours, updated methods of instruction, textbook and title 5 repeatability language.
Hugh G. Gerhardt

2. Course Number and Title: ACS 165 Intercollegiate Track and Field
Short Title: Intercollegiate Track & Field
Discipline: Athletics and Competitive Sports (ACS)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 3 times.
Deleted L/L component and hours, added LAB component and hours, updated methods of instruction, outline and title 5 repeatability language.

Hugh G. Gerhardt

3. Course Number and Title: ART 105 Three-Dimensional Form and Design
Short Title: 3-Dimensional Form and Design
Discipline: Art (ART)
Associate Degree General Education - C Humanities
CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C1 - Arts, Dance, Music, Theater
Transfer Acceptability: UC, CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, updated catalog description, added methods of instruction, updated textbooks, added required reading, critical thinking, and methods of assessment, updated title 5 repeatability language.
Ingram Ober

4. Course Number and Title: ART 136 Ceramics II
Discipline: Art (ART)
Prerequisites: ART 135
Transfer Acceptability: UC, CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, added method of instruction, updated textbook, added methods of assessment, updated title 5 repeatability language.
Sasha Jonestein

5. Course Number and Title: ART 140 Foundry Techniques in Sculpture I
Short Title: Foundry Techniques/Sculpture I
Discipline: Art (ART)
Prerequisites: ART 105
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, added required reading, critical thinking, outside assignments, and methods of assessment.
Ingram Ober

6. Course Number and Title: ART 145 Design in Mixed Media
Discipline: Art (ART)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, added methods of assessment, updated title 5 repeatability language.
Anthony J. Lugo

7. Course Number and Title: ART 146 Design in Wood
Discipline: Art (ART)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, updated textbooks, updated title 5 repeatability language.
Anthony J. Lugo

8. Course Number and Title: ART 147 Design in Enamels
Discipline: Art (ART)
Recommended Prep: ART 104
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, updated methods of instruction, added textbook, and methods of assessment, updated title 5 repeatability language.
Anthony J. Lugo

9. Course Number and Title: ART 150 Jewelry and Metalsmithing Design I
Short Title: Jewelry/Metalsmithing Design I
Discipline: Art (ART) (ART)
Transfer Acceptability: CSU
Deleted L/L component, added LEC component and hours, added LAB component and hours, updated methods of instruction, textbook and methods of assessment, added required reading and critical thinking.
Anthony J. Lugo

10. Course Number and Title: ART 151 Jewelry and Metalsmithing Design II

Short Title: Jewelry/Metalsmithing Dsgn II

Discipline: Art (ART)

Prerequisites: ART 150

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, updated methods of instruction, textbook, methods of assessment and title 5 repeatability language.

Anthony J. Lugo

11. Course Number and Title: ART 155 Stained Glass I

Discipline: Art (ART)

Prerequisites: ART 104

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, added critical thinking and methods of assessment, updated title 5 repeatability language.

Ingram Ober

12. Course Number and Title: ART 205 Indirect Metal Forming

Discipline: Art (ART)

Prerequisites: ART 150, or ART 260

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, added required reading, critical thinking, and methods of assessment updated outside assignments and title 5 repeatability language.

Ingram Ober

13. Course Number and Title: ART 230 Airbrush Painting I

Discipline: Art (ART)

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, updated textbook and title 5 repeatability language.

Jay T. Schultz

14. Course Number and Title: ART 231 Airbrush Painting II

Discipline: Art (ART)

Prerequisites: ART 230

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, updated textbook and title 5 repeatability language.

Jay T. Schultz

15. Course Number and Title: ART 235 Watercolor Painting I

Discipline: Art (ART)

Transfer Acceptability: UC, CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, required reading, critical thinking, and methods of assessment, updated title 5 repeatability language.

Michael F. Steirnagle

16. Course Number and Title: ART 236 Watercolor Painting II

Discipline: Art (ART)

Prerequisites: ART 235

Transfer Acceptability: UC, CSU

Repeatability: May be taken 2 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, required reading, critical thinking, and methods of assessment, updated title 5 repeatability language.

Michael F. Steirnagle

17. Course Number and Title: ART 255 Foundry Technique in Sculpture II
Short Title: Foundry Technique/Sculpture II
Discipline: Art (ART)
Prerequisites: ART 140
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, added required reading, critical thinking, outside assignments and methods of assessment, updated title 5 repeatability language.
Ingram Ober

18. Course Number and Title: ART 260 Sculpture I
Discipline: Art (ART)
Transfer Acceptability: UC, CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, added required reading, suggested reading, critical thinking, and methods of assessment, updated required writing and title 5 repeatability language.
Ingram Ober

19. Course Number and Title: ART 270 Jewelry and Metalsmithing Design III
Short Title: Jewelry/Metalsmithing Dsgn III
Discipline: Art (ART) (ART)
Prerequisites: ART 151
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, and title 5 repeatability language.
Anthony J. Lugo

20. Course Number and Title: ART 275 Stained Glass II
Discipline: Art (ART)
Prerequisites: ART 155
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Deleted L/L component, added LEC component and hours, added LAB component and hours, added methods of instruction, updated textbooks, added required reading, critical thinking, and methods of assessment, updated title 5 repeatability language.
Ingram Ober

21. Course Number and Title: ASL 105 Fingerspelling
Discipline: American Sign Language (ASL)
Prerequisites: ASL 100
Associate Degree General Education - C Humanities
Transfer Acceptability: CSU
Repeatability: May be taken 2 times.
Updated objectives, methods of instruction, textbook, outside assignments, methods of assessment, and title 5 repeatability language, added required reading and critical thinking.
Kevin R. Struxness

22. Course Number and Title: BIOL 114L Ecosystem Biology (Laboratory)
Discipline: Biology (BIOL)
Course Included in the following programs:
A. Biology-General, A.A. Degree Major or Certificate of Achievement
B. University Studies - Emphasis in Mathematics and Science A.A. Degree Major
CSU GE Area B: Physical and its Life Forms - B3 - Laboratory Activity
IGETC Area 5: Physical and Biological Sciences - C. laboratory Activity
Transfer Acceptability: UC, CSU
Increased variable unit values, updated variable LAB units, outline, and textbooks.
Daniel B. Sourbeer

23. Course Number and Title: CINE 225 / RTV 225 Intermediate Film and Video Field Production
Short Title: Inter Film/Video Fld Productn
Discipline: Cinema (CINE)/Radio and Television (RTV)
Prerequisites: and CINE 125 / RTV 125,
Transfer Acceptability: UC, CSU

Deleted L/L component, added LEC component and hours, added LAB component and hours, deleted RTV 110 as prerequisite, added RTV 110 as completion of or concurrent enrollment prerequisite, updated methods of instruction, outline, textbooks, required reading, required writing, suggested reading and outside assignments.
Lisa Cecere

24. Course Number and Title: DR 42 Voice Recognition for Students with Disabilities
Short Title: Voice Recognition/Disabilities
Discipline: Disability Resource (DR)
Repeatability: May be taken 2 times.
Standalone Course
Decreased LEC hours, decreased units, updated methods of instruction, required writing, methods of assessment and title 5 repeatability language, added critical thinking and outside assignments.
Sherry Goldsmith

25. Course Number and Title: ESL 101 Written Communication I
Discipline: English as a Second Language (ESL)
Prerequisites: Eligibility determined through the English as a Second Language placement process, or ESL 36, or ESL 55
Course Included in the following programs:
 A. General Studies-Emphasis in Arts and Humanities A.A. Degree Major
Associate Degree General Education - C Humanities
CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C2 - Humanities
Transfer Acceptability: CSU
Added ESL 55 as prerequisite option, updated objectives, methods of instruction, and textbooks.
Colleen S. Weldele

26. Course Number and Title: ESL 12 ESL Grammar Skills I
Discipline: English as a Second Language (ESL)
Standalone Course
Changed course number from ESL 15 to ESL 12, changed course title, updated objectives, outline, textbooks, required reading, required writing and outside assignments.
Shayla D. Sivert

27. Course Number and Title: ESL 14 ESL Grammar Skills III
Discipline: English as a Second Language (ESL)
Standalone Course
Changed course number from ESL 16 to ESL 14, changed course title, updated outline.
Shayla D. Sivert

28. Course Number and Title: ESL 98.1 Career Track ESL I
Discipline: English as a Second Language (ESL)
Standalone Course
Changed course title, added LEC component and hours, decreased variable lab hours, updated catalog description, methods of instruction, and textbooks.
Marty Furch

29. Course Number and Title: ESL 98.2 Career Track ESL II
Discipline: English as a Second Language (ESL)
Prerequisites: ESL 98.1
Standalone Course
Changed title, LAB hours, added LEC hour, updated outline, textbooks, required reading and methods of assessment.
Marty Furch

30. Course Number and Title: GCMW 220 Designing for Web Standards
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Prerequisites: GCMW 202,
Recommended Prep: GCMW 102 / R GCMW 102
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Repeatability: May be taken 4 times.
Standalone Course
Changed title, added methods of instruction, updated title 5 repeatability language.
Lillian S. Payn

31. Course Number and Title: GCMW 221 Best Practices for Web Design

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Prerequisites: GCMW 102 / R GCMW 102, and/or GCMW 202

Course Included in the following programs:

- A. Interactive Web Multimedia and Audio A.A. Degree Major or Certificate of Achievement
- B. New Media Compositing/Authoring/Distribution A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Repeatability: May be taken 4 times.

Updated title, deleted GCMW 202 and 220 as prerequisites, added GCMW/R GCMW 102 and/or GCMW 202 as prerequisites, updated catalog description and title 5 repeatability language.

Lillian S. Payn

32. Course Number and Title: GEOL 195 Regional Field Studies in Geology

Short Title: Regional Field Studies/Geology

Discipline: Geology (GEOL)

Prerequisites: GEOL 100, or GEOL 110, and GEOL 125 / GEOG 125, or GEOG 100

Transfer Acceptability: UC, CSU

Repeatability: May be taken 4 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, updated course objectives, added methods of instruction, and updated title 5 repeatability language.

Steven G. Spear

33. Course Number and Title: KINE 211 Professional Preparation for Basketball

Short Title: Pro Prep for Basketball

Discipline: Kinesiology (KINE)

Course Included in the following programs:

A. Physical Education, A.A. Degree Major

Transfer Acceptability: UC, CSU

Repeatability: May be taken 4 times.

Changed PE discipline to KINE, deleted L/L component, added LEC component and hours, added LAB component and hours, updated methods of instruction, methods of assessment, title 5 repeatability language, added textbooks and critical thinking.

Robert C. Vetter

34. Course Number and Title: PHOT 100 Elementary Photography

Discipline: Photography (PHOT)

Course Included in the following programs:

A. Three-Dimensional Arts-Ceramics A.A. Degree Major

B. Three-Dimensional Arts-Crafts A.A. Degree Major

C. Graphic Design A.A. Degree Major

D. Illustration A.A. Degree Major

E. University Studies - Emphasis in Fine and Performing Arts A.A. Degree Major

F. University Studies - Emphasis in Media and Communication A.A. Degree Major

G. Digital Imaging A.A. Degree Major or Certificate of Achievement

H. Graphic Communications Emphasis in Electronic Publishing A.A. Degree Major or Certificate of Achievement

I. Graphic Communications Emphasis in Production A.A. Degree Major or Certificate of Achievement

J. Photography A.A. Degree Major or Certificate of Achievement

Associate Degree General Education - C Humanities

Transfer Acceptability: UC, CSU

Deleted L/L component, added LEC component and hours, added LAB component and hours, decreased unit value, updated catalog description, textbook and methods of assessment, added required reading and critical thinking.

Paul W. Stachelek

35. Course Number and Title: PHOT 105 Intermediate Black and White Photography

Short Title: Inter Black/White Photography

Discipline: Photography (PHOT)

Prerequisites: PHOT 100

Course Included in the following programs:

A. University Studies - Emphasis in Media and Communication A.A. Degree Major

B. Photography A.A. Degree Major or Certificate of Achievement

Transfer Acceptability: UC, CSU

Deleted L/L component, added LEC component and hours, added LAB component and hours, decreased unit value, updated catalog description, textbook and methods of assessment, added required reading and critical

thinking, deleted suggested reading.
Paul W. Stachelek

36. Course Number and Title: READ 30 Fundamental Reading Skills
Discipline: Reading (READ)
Grading Basis: Pass/No Pass Only
Repeatability: May be taken 3 times.

Standalone Course

Added variable units 1-2, deleted L/L component and hours, added LAB component and hours, updated catalog description, updated objectives, methods of instruction, methods of assessment, and title 5 repeatability language, added critical thinking.

Melinda D. Carrillo

37. Course Number and Title: RTV 180 Sports Broadcasting
Discipline: Radio and Television (RTV)
Transfer Acceptability: CSU
Grading Basis: Grade Only

Repeatability: May be taken 4 times.

Deleted L/L component, added LEC component and hours, added LAB component and hours, updated textbook and title 5 repeatability language.

Patrick J. Hahn

38. Course Number and Title: RTV 197 Radio and Television Topics
Discipline: Radio and Television (RTV)

Transfer Acceptability: CSU

Grading Basis: Grade Only

Repeatability: May be taken 4 times.

Deleted L/L component and L/L hours, changed grading basis to grade only, deleted methods of instruction, updated outline, added critical thinking, updated title 5 repeatability language.

Patrick J. Hahn

39. Course Number and Title: TA 155 Beginning Playwriting

Discipline: Theatre Arts (TA)

Course Included in the following programs:

A. Theatre Arts-Emphasis in Acting, A.A. Degree Major

Associate Degree General Education - C Humanities

CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages - C1 - Arts, Dance, Music, Theater

Transfer Acceptability: CSU

Repeatability: May be taken 3 times.

Pending CSU, GE and Theatre Arts program approval otherwise course is standalone.

Added course objectives and methods of instruction, updated outline, textbooks, and methods of assessment, added required reading and critical thinking, added repeatability.

Michael A. Mufson

40. Course Number and Title: TA 170 Computer Aided Drafting for Theatre

Short Title: CAD For Theatre

Discipline: Theatre Arts (TA)

Prerequisites: ENTT 108 / TA 108

Course Included in the following programs:

A. Entertainment Technology Certificate of Achievement

B. Theatre - Technical Certificate of Achievement

Transfer Acceptability: CSU

Repeatability: May be taken 2 times.

Deleted L/L component and hours, added LAB component and hours, decreased unit value, updated catalog description, method of instruction, outline, textbook, required reading, suggested reading, critical thinking, outside assignments methods of assessment, and title 5 repeatability language, added critical thinking.

Chris Sinnott

41. Course Number and Title: TA 197C Rehearsal and Performance

Discipline: Theatre Arts (TA)

Transfer Acceptability: UC, CSU

Repeatability: May be taken 4 times.

Updated catalog description, objectives, outline, required writing, and methods of assessment, added critical thinking open entry/open exit and repeatability.

Michael A. Mufson

42. Course Number and Title: WELD 100 Welding I
Discipline: Welding (WELD)
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 2 times.
Decreased lecture hours, increased lab hours, updated methods of instruction and textbook, added distance learning.
Jay Miller

43. Course Number and Title: WELD 105 Metal Cutting, Brazing, Soldering
Short Title: Cutting, Brazing, Soldering
Discipline: Welding (WELD)
Course Included in the following programs:
 A. Welding Technology, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 4 times.
Decreased lecture hours, increased lab hours, updated catalog description, objectives, methods of instruction and outline, added distance learning.
Jay Miller

44. Course Number and Title: WELD 110 Shielded Metal Arc Welding
Discipline: Welding (WELD)
Prerequisites: WELD 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 4 times.
Decreased lecture hours, increased lab hours, updated methods of instruction and textbook, added distance learning.
Jay Miller

45. Course Number and Title: WELD 120 Gas Metal Arc and Flux Cored Arc Welding
Short Title: Gas Metal/Flux Cored Arc Weld
Discipline: Welding (WELD)
Prerequisites: WELD 100
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 4 times.
Decreased lecture hours, increased lab hours, updated methods of instruction and textbook, added distance learning.
Jay Miller

46. Course Number and Title: WELD 140 Qualification of Welders
Discipline: Welding (WELD)
Recommended Prep: WELD 110, or WELD 115, or WELD 120
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 4 times.
Decreased lecture hours, increased lab hours, added WELD 110 or 115 or 120 as recommended preparation options, updated catalog description, methods of instruction, outline, textbook, methods of assessment and title 5 repeatability language, added required reading and critical thinking, added distance learning.
Jay Miller

47. Course Number and Title: WELD 145 Pipe Welding
Discipline: Welding (WELD)
Prerequisites: WELD 110
Course Included in the following programs:
 A. Welding Technology, A.A. Degree Major or Certificate of Achievement
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Repeatability: May be taken 4 times.
Added lecture hours, decreased lab hours, increased unit value, updated textbook, added distance learning.
Jay Miller

M. Credit Courses - Reactivations

1. There are no Credit Course Reactivations for this agenda.

N. Credit Courses – Deactivations

1. Course Number and Title: BIOL 106L Biology with a Human Emphasis (Laboratory)
Short Title: Biology/Human Emphasis (Lab)
Discipline: Biology (BIOL)
Course Included in the following programs:
 - A. University Studies - Emphasis in Mathematics and Science A.A. Degree MajorAssociate Degree General Education - B Natural Sciences
CSU GE Area B: Physical and its Life Forms - B2 - Life Science
CSU GE Area B: Physical and its Life Forms - B3 - Laboratory Activity
IGETC Area 5: Physical and Biological Sciences - B. Biological Science
IGETC Area 5: Physical and Biological Sciences - C. laboratory Activity
Transfer Acceptability: UC, CSU

2. Course Number and Title: BOT 110 Botany of Spring Wildflowers
Discipline: Botany (BOT)
Course Included in the following programs:
 - A. Biology-General A.A. Degree Major or Certificate of Achievement
 - B. General Studies-Emphasis in Science and Mathematics A.A. Degree MajorAssociate Degree General Education - B Natural Sciences
CSU GE Area B: Physical and its Life Forms - B2 - Life Science
CSU GE Area B: Physical and its Life Forms - B3 - Laboratory Activity
Transfer Acceptability: UC, CSU
Reason for Deactivation: Hasn't been offered in four or more years.
Ralph E. Ferges

3. Course Number and Title: R CUL 110 / CUL 110 Culinary Essentials I
Discipline: Culinary Arts (R CUL) / Culinary Arts (CUL)
Prerequisites: Current San Diego County Food Handler Card,
Recommended Prep: FCS 110 / MICR 110
Course Included in the following programs:
 - A. Culinary Arts A.A. Degree Major or Certificate of Achievement
 - B. Culinary Skills Certificate of Proficiency *Program Deactivation* PendingTransfer Acceptability: CSU
Grading Basis: Grade Only
Reason for Deactivation: Temporary Deactivation until Culinary Arts facility is completed.
Nancy J. Galli

4. Course Number and Title: ZOO 115 Natural History of Animal Life
Discipline: Zoology (ZOO)
Course Included in the following programs:
 - A. Biology-General A.A. Degree Major or Certificate of Achievement
 - B. General Studies-Emphasis in Science and Mathematics A.A. Degree MajorAssociate Degree General Education - B Natural Sciences
CSU GE Area B: Physical and its Life Forms - B2 - Life Science
CSU GE Area B: Physical and its Life Forms - B3 - Laboratory Activity
IGETC Area 5: Physical and Biological Sciences - B. Biological Science
IGETC Area 5: Physical and Biological Sciences - C. laboratory Activity
Transfer Acceptability: UC, CSU
Reason for Deactivation: Hasn't been offered in several years.
Daniel B. Sourbeer

5. Course Number and Title: ZOO 116 Natural History of Animal Life (Lecture)
Short Title: NATURAL HIST/ANIMAL LIFE (LEC)
Discipline: Zoology (ZOO)
Course Included in the following programs:
 - A. Biology-General A.A. Degree Major or Certificate of Achievement
 - B. General Studies-Emphasis in Science and Mathematics A.A. Degree MajorAssociate Degree General Education - B Natural Sciences
CSU GE Area B: Physical and its Life Forms - B2 - Life Science
IGETC Area 5: Physical and Biological Sciences - B. Biological Science
Transfer Acceptability: UC, CSU
Reason for Deactivation: Hasn't been offered in several years.
Daniel B. Sourbeer

6. Course Number and Title: ZOO 116L Natural History of Animal Life (Laboratory)
Short Title: NATURAL HIST/ANIMAL LIFE (LAB)
Discipline: Zoology (ZOO)

Course Included in the following programs:
 A. Biology-General A.A. Degree Major or Certificate of Achievement
 CSU GE Area B: Physical and its Life Forms - B2 - Life Science
 IGETC Area 5: Physical and Biological Sciences - B. Biological Science
 IGETC Area 5: Physical and Biological Sciences - C. Laboratory Activity
 Transfer Acceptability: UC, CSU
 Reason for Deactivation: Hasn't been offered in several years.
Daniel B. Sourbeer

O. Noncredit Course – New

1. Course Number and Title: N ESL 322 Beginning Conversation
 Discipline: English as a Second Language (N ESL)
Standalone Course
Nimoli Madan

2. Course Number and Title: N ESL 372 Basic ESL Skills
 Discipline: English as a Second Language (N ESL)
Standalone Course
Nimoli Madan

P. Noncredit Course - Change

1. There are no Noncredit Course Changes for this agenda.

Q. Noncredit Course - Deactivation

1. There are no Noncredit Course Deactivations for this agenda.

R. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2011:

Catalog Subject/Number	Distance Learning Offering (s)
ASL 105	Video 2-Way, Telecourse, Online, Computer Assisted
GCIP 141A	Telecourse, Online
GCIP 141B	Telecourse, Online
GCIP 152B	Telecourse, Online
GCMW 102A	Online
GCMW 102B	Online
GCMW 214	Computer Assisted, Telecourse, Online
GCMW 218	Computer Assisted, Telecourse, Online
GCMW 228	Online
PWM 50	Online
AMS 104	Online
GCMW 220	Online
GCMW 221	Online
WELD 100	Computer Assisted, Telecourse, Online
WELD 105	Computer Assisted, Telecourse, Online
WELD 110	Computer Assisted, Telecourse, Online
WELD 120	Computer Assisted, Telecourse, Online
WELD 140	Computer Assisted, Telecourse, Online
WELD 145	Computer Assisted, Telecourse, Online

**underline indicates new, strikethrough indicates deletion, plain text indicates no change*

S. Requisites and Advisories*

The establishment of the following advisories meets Title 5 Regulation 55003, effective Fall 2011:

Catalog Number	Type	Description	Proposal Type
GCIP 141A	Prerequisite	GCIP/R GCIP 140	Deactivation
GCIP 141B	Prerequisite	GCIP/R GCIP 140	Deactivation
GCMW 214	Prerequisite	GCMW/R GCMW 102 & GCMW 102	Deactivation
GCMW 218	Prerequisite	GCMW/R GCMW 102 & GCMW 102	Deactivation
GCMW 228	Prerequisite	GCMW 108	Deactivation
GCMW 228	Recomm. Prep.	GCMW 208	Deactivation
ARTD 150 A		RTD 100	Change

ARTD 200		ARTD 100	Change
ARTD 200	Recomm. Prep	ARTD 150	Change
ARTD 250	Prerequisites	Enrollment based on portfolio review with list of criteria change	Change
ESL 55	Prerequisites	Eligibility determined through the English as a Second Language placement Process	New
ESL 55	Prerequisites	ESL 45	New
ART 136	Prerequisites	ART 135	Change
ART 140	Prerequisites	ART 105	Change
ART 151	Prerequisites	ART 150	Change
ART 155	Prerequisites	ART 104	Change
ART 205	Prerequisites	ART 150 or ART 260	Change
ART 231	Prerequisites	ART 230	Change
ART 236	Prerequisites	ART 235	Change
ART 255	Prerequisites	ART 140	Change
ART 270	Prerequisites	ART 151	Change
ART 275	Prerequisites	ART 155	Change
ASL 105	Prerequisites	ASL 100	Change
CINE/RTV 225	Prerequisite	CINE/RTV 125	Change
ESL 101	Prerequisite	Eligibility determined through the English as a Second Language placement process or ESL 36, or ESL 55	Change
ESL 98.2	Prerequisite	ESL 98.1	Change
GCMW 220	Prerequisite	GCMW 202	Change
GCMW 220	Recomm. Prep	GCMW/R GCMW 102	Change
GCMW 221	Prerequisite	GCMW 102 / R GCMW 102, and/or GCMW 202	Change
GEOL 195	Prerequisite	GEOL 100, or GEOL 110, and GEOL 125 / GEOG 125, or GEOG 100	Change
PHOT 105	Prerequisite	PHOT 100	Change
TA 170	Prerequisite	ENTT/TA 108	Change
WELD 110	Prerequisite	WELD 100	Change
WELD 120	Prerequisite	WELD 100	Change
WELD 145	Prerequisite	WELD 110	Change
R CUL/CUL 110	Prerequisite	Current San Diego County Food Handler Card	Deactivation
R CUL/CUL 110	Recomm. Prep	FCS 110 / MICR 110	Deactivation

**underline indicates new, ~~strike through~~ indicates deletion, plain text indicates no change*

VII. RESUMPTION OF REGULAR AGENDA

A. ITEMS REMOVED FROM THE CONSENT CALENDAR

B. TECHNICAL CORRECTIONS

1. The BUS department's new program, E-Marketing, approved by the Curriculum Committee 11/17/2010 and the Faculty Senate 11/29/2010, should not have included GCMW 102A and GCMW 102B in its list of electives. These two courses have been deactivated.
2. GCIP 152A, approved by the Curriculum Committee at the 11/3/2010 meeting and by the Faculty Senate at the 11/15/2010 meeting, was submitted as a course change proposal. The department has since decided to deactivate this course. GCIP 152A will become inactive effective fall 2011.
Course Number and Title: GCIP 152A Digital Publishing/Illustrator IA
Short Title: Digital Pub/Illustrator IA
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Recommended Prep: Basic computer skills
Transfer Acceptability: CSU
Distance Learning Offering(s): Telecourse, Online
Repeatability: May be taken 4 times.
Updated title. Student Learning Outcomes and Assessment information present.
Lillian S. Payn
Inactive Fall 2011

3. Registered Dental Assisting was approved at the November 17, 2010 Curriculum Committee meeting. This program should contain the note below:
The Dental Assisting program must be completed within two years or the student must repeat all required Dental Assisting courses. Contact the department for more information. NOTE: For course repetition purposes, federal financial aid would not be available to students who have already attempted and/or completed required Dental Assisting courses

C. ENGLISH AS A SECOND LANGUAGE NONCREDIT (N ESL) CERTIFICATE CHANGE*

English as a Second Language (N ESL)

Contact the English as a Second Language Department for further information and registration procedures at (760) 744-1150, ext. 2272.

English as a Second Language Noncredit Certificate of Completion

This sequence of seven four courses is designed to equip non-native speakers of English with the listening, speaking, reading and writing skills at the high low intermediate level in English needed for employment or to successfully complete college level courses for a career or for associate or transfer degree programs. An assessment process determines appropriate initial placement in the sequence. In order to earn a certificate, students must successfully complete N ESL 306 304. The sequence is articulated with credit vocational English as a Second Language courses that prepare students to enter six recognized career fields and with degree applicable credit reading and composition courses.

The following course may be substituted: ~~ESL 36 for N ESL 306.~~

Certificate Requirements

~~N ESL 300 Basic ESL~~

N ESL 301 Beginning ESL I

N ESL 302 Beginning ESL II

N ESL 303 Beginning ESL III

N ESL 304 Intermediate ESL I

~~N ESL 305 Intermediate ESL II~~

~~N ESL 306 Intermediate ESL III~~

**underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change*

D. DISTANCE LEARNING FOR SPECIAL TOPICS COURSES

Course Number and Title: LT 197 Topics in Library Technology

Discipline: Library Technology (LT)

Transfer Acceptability: CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse, Online

Repeatability: May be taken 4 times.

Added methods of instruction, updated content statement, added methods of assessment, distance learning, updated title 5 repeatability language.

Linda Morrow

E. Distance Learning*

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2011:

Catalog Subject/Number

LT 197

Distance Learning Offering (s)

Computer Assisted, Video Two Way, Video One Way, Telecourse, Online

F. INFORMATION/DISCUSSION

1. Status of Course Outline Reviews

The following courses have completed the course outline review process between November 23, 2010 and January 25, 2011 and are effective Fall 2011.

ASL 101	American Sign Language II
CS 120	Introduction to Sociology of the Chicano
ECON 100	Basic Economics
GEOG 115	Natural Disasters and Environmental Hazards
JOUR 105	Newspaper Production
JOUR 110L	Journalism Laboratory
JOUR 205	Advanced Newspaper Production
JOUR 210	Advanced Newswriting and Reporting
JOUR 215	Newspaper Editing

MCS 122	Survey of Middle Eastern History
TA 141	History of the Theatre from the 18th Century to the Present
TA 150	Dramatic Literature
TA 197D	Stage Crew Workshop
TA 197F	Theatre Topics
TA 297	Experimental Topics in Theatre

2. Technical Updates – Effective Fall 2010

Listed below are the technical updates performed by Instructional Services to bring those certificates/degrees current in Curricunet effective fall 2010. The respective changes had already been made in the published 2010-11 college catalog.

a. PE – Adult Fitness Health Management

Updated title of PE 104/EME 100; corrected total units

b. PE - Physical Education

Updated title of PE 104/EME 100; corrected total units

c. BUS – Internet – Business Education Emphasis

Updated unit values of CGMW 102, GCMW 102A and GCM 102B, and total units

d. CSWB - Web Server Administrator with Emphasis in Windows

Updated unit value of CSWB 110 and CSWB 290, and total units.

e. RTV - Radio and Television

Removed deactivated RTV 101 from list of electives

f. AJ – Administration of Justice – General

Removed deactivated course CHEM 109

g. TA - Theatre Technical

Changed DT 105 to ARCH 105 in recommended electives TA/ENTT 103 was updated from 2.5 units to 3 units
Updated total units (increased by 1.5 unit)

h. PHOT - Commercial Photography

Updated PHOT 230 to current course title and unit value; reduced total units by .5

i. COMM - Public Relations

Increased units from 3 to 4 on GCIP/R GCIP 149; increased total units from 15 to 16

j. JOUR - Journalism

Increased units from 3 to 4 on GCIP/ R GCIP 149; increased total units

k. ARTD – Graphic Design

Increased units from 3 to 4 for GCIP/R GCIP 140 – no effect on total units

l. IBUS – International Business

Removed deactivated ANTH 145 from recommended electives

m. ENGR – Engineering

Updated DT 125 to DT/ARCH 125
Updated ECHT/ENGR 126 to ECHT 126

n. All University Studies Emphases

All appropriate course updates were made

o. All General Studies Emphases

All appropriate course updates were made

3. 2010-2011 Curriculum Activity Summary

	Current Agenda	2011 Cumulative
New Courses	6	17
Course Revisions	58	244
Course Deactivations	22	103

Course Reviews (11/23/2010 – 1/25/2011)	15	44
New Programs	0	3
Program Revisions	7	44
Program Deactivations	1	1
Total Activity	109	556

These items will be brought back next week for Faculty Senate ratification.

Change to Faculty
Senate Constitution:
Faculty Senate
Membership:

At the January 24, 2011 Senate meeting, Senators discussed the possibility of proposing a change to the Constitution that would state that the Academic Technology Coordinator would chair the Academic Technology Committee (ATC) *and* be included as a formal member of the Faculty Senate. There was some concern that including a commitment to serve on the Senate could possibly be a deterrent for those interested in the position, and one senator suggested that receiving monthly or bi-monthly reports from the committee chair may be sufficient.

Senators also discussed the process of making a change to the Constitution and the structure of the Faculty Senate, following the suggestion that the position could be elected as an “Ex-Officio” member.

It was also recommended that the Senate consider the possibility of adding the co-chair of the Learning Outcomes Council (LOC) for a named position on the Senate as well. Currently, both the co-chair of the LOC and chair of the ATC are serving on the Senate as faculty-elected Senators.

After further discussion Senators agreed that no changes to the membership would be proposed at this time, and faculty in those positions will be urged to serve on the Senate and/or have a regular reporting relationship with the Faculty Senate.

TERB:

At the January 24, 2011 Senate meeting, Senators were given copies of the proposed Peer Evaluation Report Protocol and the proposed Peer Remediation Plan Protocol. The proposed protocols were originally developed by a work group in 2008, but they were never brought forward to be considered by the Faculty Senate or the PFF. They have now been reviewed and re-affirmed by the current TERB. The Senate is being asked to consider the proposals before they move on for negotiation by the PFF and the District.

There was discussion regarding Article 17 of the faculty contract, which refers to peer review. Barb Kelber noted the need for greater clarity in the current document, and indicated that she would be working with PFF lead negotiator Teresa Laughlin on updating the Evaluations Article.

Motion 6

MSC Kelber, Morrow: Faculty Senate support of the Peer Evaluation Report Protocol and the Peer Remediation Plan Protocol. The motion carried.

Update on
SB1440 and SB 1143:

These items were discussed at length at last week’s informational meeting. No new information was distributed this week.

Monika Brannick reminded senators that additional information and Webinars are available on the Statewide Academic Senate's website: <http://www.asccc.org/content/sb-1440-update>.

Policies &
Procedures:

Monika Brannick reported that members of the Policies & Procedures Task Force would be meeting on Friday, February 10.

GRAD Program:

Monika Brannick indicated that members of the GRAD project (Goals, Responsibility, Attitude, Determination) met last Monday, January 31. The group is still waiting to receive funds from the Strategic Planning Council Grant to begin implementing the plans for the project.

BSI/HSI Tutoring
Document:

Senator Katy French (Co-Chair, Learning Outcomes Council) distributed copies of the BSI/HSI Tutoring Document. (Appendix A). French indicated that the purpose of the document was to provide an overview of Tutoring Services across campus and to unify the hiring and training procedures for trainees. French added that following the document's approval, a tutoring website will be created that will serve as a gateway to the tutoring centers at all Palomar campuses. Work is ongoing to standardize methods for training and certification of tutors.

Fari Towfiq added that in order to receive funding from the State for supervised tutoring, all tutors must be certified. Although training has been ongoing for many years for these tutoring programs, there is also a desire to certify our tutor training through the College Reading and Learning Association (CRLA). By unifying the hiring and training procedures for tutors across the entire campus we can certify Palomar College through CRLA. The result then is that every tutor who completes this training will thus be certified. Otherwise, each tutoring program has to be certified individually and pay a separate fee to CRLA.

This item will be brought back for Faculty Senate approval at next week's meeting.

ASG:

Marlita Donan reported that members of the ASG have voted officially for a "No Smoking" policy on campus with a focus on the health benefits of smoking cessation. The Solving Student Issues Committee, chaired by ASG Senator Rocky Brady, is working with the Health Services Department to determine ways to move forward.

Members of the ASG are also discussing the implications of the budget cuts on the students attending Palomar.

Instructional
Planning Council:

Linda Morrow reported that members of the Instructional Planning Council continue their work on updating the Rationale Form for Faculty Positions. The PRP Form has been completed and is currently being distributed for review by the Deans. Input is due on March 11, and an update will be due in the fall semester.

Palomar Faculty
Federation:

Jackie Martin-Klement reported that the Negotiations Council will meet on Wednesday, from 3:00 – 4:00 p.m. in SU-30, followed by a Palomar Faculty Federation meeting from 4:00 – 6:00 p.m. All are invited to attend.

Members of the eBoard have approved a 1.2% increase in dues, although no effective date has been announced yet. Martin-Klement briefly described the new dues structure in which all full-time faculty will pay the same amount each year, but part-time faculty members will be broken down into four groups and will pay 25%, 50%, or 75% of what full-timers pay. For approximately 8 years, part-time faculty members have been paying

approximately 50-75% less than they should have been paying. Because of this, the increase in dues will bring Palomar into compliance with the current state and local dues-paying structure. The 25/50/75% scale will be utilized to collect those dues based on the number of hours worked by each part-time faculty member.

Joint Senate/PFF
Council:

The next meeting of the Joint Senate/PFF Council will be held on Tuesday, February 15, at 4:00 p.m. in room SU-30.

Learning Outcomes
Council:

Katy French reported that members of the Learning Outcomes Council met on February 2, 2011. The Council continues the formation and development of the "POD Squads" – faculty mentors who will be available to support faculty in all elements of their work relating to the Palomar Outcomes Database (POD). The POD Squads will offer assistance with inputting data, SLO development and assessment methods, and all elements of the Student Learning Outcomes Assessment Cycle (SLOAC).

French added that members of the Learning Outcomes Council are currently working on Policies and Procedures for accessing data that will be stored within the Palomar Outcomes Database (POD).

SPC/Budget Committee: Monika Brannick reported that members of the Strategic Planning Council accepted the Accreditation Follow-Up Report and the Educational Master Plan at their meeting last week.

Barb Kelber added that the group also discussed a formal "rainy day" policy which would require approval from the ASG to utilize the inside area of the Student Union.

A presentation of the Actuarial Study will be given on Tuesday, February 8 at 2:00 p.m. in the Governing Board room. All are invited to attend. The same presentation will also be given at the Governing Board meeting in the evening.

President Deegan: Monika Brannick and Fari Towfiq will hold their bi-monthly meeting with President Deegan on Thursday, February 9.

Governing Board: The next meeting of the Governing Board will be held on February 8.

Human Resources
Planning Council:

Pam McDonough reported that members of the Human Resources Planning Council met on Tuesday, February 1. Human Resources presented their Planning Document/Staffing Plan.

Academic Technology
Committee:

Haydn Davis indicated that members of the Academic Technology Committee are currently developing a program of Training Modules, and he distributed copies of the data relating to Blackboard usage. He added that the group has developed a checklist and is coordinating training opportunities.

Davis also presented Senator Lori Graham with a certificate for her completion of 24 hours of training as a participant in the Winter Tech Camp.

In response to a question about the checklist that was distributed to all full-time faculty last semester, Haydn Davis indicated that only a small number of responses were

received. Monika Brannick added that members of the Curriculum Committee will be discussing the document at their next meeting.

Accreditation: Monika Brannick reported that the Accreditation Report has been accepted by the members of the Strategic Planning Council. The document will now be forwarded to the Governing Board for their review. It is anticipated that the document will be approved by the Board on March 8.

PC3H: Monika Brannick indicated that the Grand Opening of the new LGBTQ (Lesbian, Gay, Bisexual, Transgender, Questioning/Queer) Center was a success and was very well attended by many members of the faculty, the staff, and students. She also noted that the campus now has two gender-neutral restrooms right across from the Cashier's Office.

Brannick also reported that she and faculty member Abbie Cory attended a *Creating Change* Conference in Minneapolis over the weekend. Palomar College was recognized for being one of only three community colleges in the nation with a LGBTQ Resource Center.

ADJOURNMENT: The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Barb Neault Kelber, Secretary

APPENDIX A

Tutoring Resources

1. Tutoring Locations

- a. Palomar College Tutoring Center: 1st Floor, Library, San Marcos Campus
- b. Math Learning Center (MLC): E-4, San Marcos Campus
- c. English Department Writing Center, MB-3, San Marcos Campus
- d. ESL Department: A-20C, San Marcos Campus
- e. Escondido Teaching & Learning Center (TLC): ESC 500, Escondido Center
- f. Learning Community Classes
- g. Supplemental Instruction Courses

2. Description of Tutoring Services

- a. In the Palomar College Tutorial Center, located in LL-105 (ext. 2448), tutors are available for 30 minute tutoring services. The Tutoring Center provides tutoring in the following subjects: Math, English, ESL Sciences, Business & Accounting, Foreign Languages, and Social Sciences.
- b. The Math Learning Center is located in room E-2 and is open Monday through Saturday. Contact the Math Learning Center at extension 2718 or <http://math.palomar.edu/mlc/>
- c. The English Department Writing Center provides tutoring for students in English and other classes. It is located in room MB-3. Call extension 2778 to reserve a Writing Consultant Tutor. http://www.palomar.edu/english/Writing_Center/
- d. Tutoring in English as a Second Language (ESL) is available at the San Marcos and Escondido Center campuses. At San Marcos, tutors are available in A-13, Monday through Friday. (Call extension 2830 to schedule an appointment). At the Escondido Center campus, tutors are available for drop-in visits at the TLC, Monday through Thursday. ESL instructors interested in having a tutor in their classes can contact their ESL coordinator. For more information about ESL tutoring, call extension 2830 (San Marcos) and extension 8132 (Escondido).
- e. The Teaching and Learning Center (TLC) in Escondido provides free tutoring to all registered students of Palomar College. Tutors are available Monday through Friday. There is no need to make an appointment since all of our tutors can be seen on a walk-in basis. Simply stop by the front desk at the TLC and let one of the staff know that you need to see a tutor. The TLC is located at our Escondido Center: 1951 E Valley Parkway, ESC 500, Escondido, CA 92027; phone: 760-744-1150, ext. 8171.
- f. Tutors are used in learning communities for foundational skills and paid for with BSI funds. These tutors are embedded in the classroom and provide students with additional hourly tutoring as part of the learning communities' support system. If you are interested in this support, please contact Siria Martinez (HSI Project Supervisor) at extension 3663.
- g. Supplemental Instruction tutors (tutors who attend every class and offer an hour of tutoring outside the class) can also be used outside of learning communities for pre-transfer level Math, English, Reading, and all ESL classes. If you are interested in this support, please contact Siria Martinez (HSI Project Supervisor) at extension 3663.

3. Hiring Procedures

- a. Tutors must be enrolled in at least 6 units during spring/fall semester or 3 units during the summer semester to qualify for student employee status. F-1 Visa students must be currently enrolled in 12 units during the spring/fall semester and can work up to 20 hours a week in total; during the summer semester, F-1 Visa students must be enrolled in 3 units and can work up to 39 hours a week in total.
 - b. Tutors not enrolled at Palomar College are hired as temporary/hourly employees of the college.
(Current Palomar faculty, either part-time or full-time, cannot be hired as tutors.)
Temporary employees may work a maximum of 139 days each fiscal year.
 - c. Tutors hired by the Palomar College Tutorial Center must be cleared and approved by the department whose subject they are tutoring before they tutor in that subject area.
 - d. All other tutors are hired directly by the departments whose subject matter they are tutoring.
 - e. The Hiring Process:
 - i. Please refer to instructions on the HR website. Under Personnel Information select Student Employees or Temporary Employees and follow instructions for the hiring process. [Palomar College Human Resource Services](#). Please refer to the Student and Temporary Information Booklet: [Student and Temporary Employee Info Booklet](#) or a review of the hiring process.
 - ii. A student or temporary ACTION FORM must be filled out and signed by the tutor's department supervisor, department chair and Vice President. If the tutor is funded by BSI/HSI, please forward the signed form Title V HSI Grant Specialist in the Instruction Office. If funded by a department, forward to the Dean of that division.
 - iii. Once HR receives the approved **action form**, a notice will be sent to the originating department requesting it to instruct the applicant to contact Human Resources (ext. 2148) to set-up an appointment to turn in the Student and Temporary Application form, as well as pick up the fingerprint and background information if he/she has not previously completed this requirement for the district. The Live Scan costs approximately \$50. For student employees, this procedure will be paid by the district. Non-student tutors must pay for their own Live Scan.
 - iv. HR will notify the department once the results of the Live Scan are in.
 - v. The department then instructs the applicant to contact HR once the hiring packet is complete. Applicants must also bring in identification (i.e. a social security card and driver license). T.B. test are required and available at the Health Center at a cost of \$10 for students who have paid their health fee and \$15 for everyone else. (T.B. tests should not be done until the approved Live Scan results come in so that applicants won't have to pay the extra fees if the Live Scan is not approved.)
 - vi. Tutors **may not begin working** before the signed paperwork is approved and Live Scan is approved by Human Resources. (HR will notify the department when tutor's paper work is completed). This process can take up to three weeks or more.
 - f. The hourly rates of pay for student and temporary/hourly employees are listed on the HR website.
 - g. Departments are encouraged to create a pool of tutors. Instructors may select tutors available from the pool or recommend an advanced student from one of their classes.
4. Tutor Training and Evaluation

- a. All tutors will receive a minimum of six hours general training, offered currently by the Math Learning Center, the Palomar College Tutorial Center in LL-105, or the Teaching and Learning Center.
 - b. In addition, tutors will receive a minimum of four hours discipline-specific training offered by the discipline for which they tutor.
 - c. Tutors may be required to participate in on-going supplemental training as part of their assignment. Tutors are student or short-term, temporary employees. As such, they do not receive formal evaluations. Rather, they take direction from the permanent employees they are working with, and they are trained by the departments they tutor for. Departments may terminate the employment of tutors whenever they determine it is in the best interest of the department to do so.
5. Payroll Time Sheets
- a. In most situations, the person in charge of the tutors should sign the timesheet: That would be the English tutoring coordinator for English, the math tutoring coordinator for math, the Tutoring Services Program Director for the Tutoring Center, and the ESL tutoring coordinator for ESL.
 - b. HOWEVER, since the tutoring coordinators may not be present while the tutors at the TLC are working, it would make sense for the Title V Project Supervisor to sign those timesheets if the tutoring coordinator for the department involved agrees.
 - c. In either case, once the timesheet is signed, please send the original to payroll and a copy of any BSI/HSI-funded timesheet to The Title V HSI Specialist in the Instruction Office.
 - d. AND, if the timesheet is signed at the TLC by the Title V Project Supervisor (Siria Martinez, smartinez@palomar.edu), a copy should also be sent to the tutoring coordinator of the department for whom the tutor works.
6. Termination Process
- a. Notify Human Resources when one of your Student or Temporary Employees is no longer working for the District. This can be done by completing Section 3 – Termination, on a Student or Temporary Employment Action form (whichever is applicable) or by emailing HR the employee's name, ID number and the day they last worked for the District.