Minutes of the
MEETING OF THE FACULTY SENATE
May 6, 2013

APPROVED

PRESENT:	Richard Albistegui-Dubois, Glyn Bongolan, Melinda Carrillo, Ken Dodson, Barb Kelber, Greg Larson, Teresa Laughlin, Jackie Martin, Pam McDonough, Christina Moore, Linda Morrow, Patrick O'Brien, Lillian Payn, Susan Snow, Perry Snyder, Diane Studinka, Fari Towfiq
ABSENT:	Haydn Davis
GUESTS:	Daniel Finkenthal, Wendy Nelson, Gary Sosa
CALL TO ORDER:	The meeting was called to order by the President, Greg Larson, at 2:00 p.m. in Room SU-30.
Approval of Minutes:	
Motion 1	MSC Laughlin, Morrow: Faculty Senate approval of the minutes of April 29, 2013, as presented. The motion carried.
Public Comments:	Daniel Finkenthal expressed his thanks to the Senate for its discussion and Action on the recent issue involving the Associated Student Government (ASG) and the censure of a faculty member on campus. Finkenthal stated his concern that the faculty member censured was denied due process and expressed his hope that the Faculty Senate will consider taking a look at the current situation involving Academic Due Process and the Office of Student Affairs.
Announcements:	Greg Larson reminded all of the upcoming Faculty Achievement Tea on May 16.
	Greg Larson informed Senate members that Officer Elections for the positions of Faculty Senate Past President, Vice President, and Secretary would occur at next week's meeting.
	Greg Larson reminded those who are chairing Senate Sub Committees to submit their End-Of-Year Reports at their earliest convenience.
	Greg Larson stated that the Senate will meet on Monday, May 20, during finals week to ratify Curriculum items and to vote on filling the two SLOAC Tri-Faculty Coordinator positions.
	Diane Studinka reported that she attended the Chairs & Directors meeting on Friday, May 3, to announce that Workforce and Community Development is looking for faculty input for the new model of Workforce and Community Development. She expressed some concern that to date she has not been contacted by anyone, especially since there are departments on campus that will benefit from this important project.

Emeritus:

Motion 2   MSC Martin, Laughlin: Faculty Senate ratification of the granting of Emeritus Status to the following faculty member:

Gilbert F. Noble, Professor, Business Administration, effective May 25, 2013. He has served Palomar College for 32 years from September 8, 1981 to May 24, 2013.

The motion carried.

Faculty Service
Award: Patrick O'Brien announced that the recipient of this year's Faculty Service Award is Monika Brannick.

Committee
Appointments:

Motion 3   MSC O'Brien, Laughlin: Faculty Senate ratification of the following committee appointments:

Basic Skills Committee/Title V, HSI Steering Committee
(11-14) English
Erica Duran/English

(13-16) Library
Marlene Forney/Library

Curriculum Committee
Mathematics and the Natural & Health Sciences
(13-16) Monika Brannick/Mathematics

(12-15) Gregory Larson/Mathematics

Matriculation and Transfer Committee
(13-15) ESL
Carol Lowther/ESL

Instructional Planning Council
(13-15) Languages and Literature
Kathleen Sheahan/World Languages

Learning Outcomes Council
(13-15) at-large
Michael Mufson/Performing Arts

Selection Committee for the position of Dean of Counseling
P.J. DeMaris
Jose Fernandez
Lisa Romain
Rosie Antonecchia

Student Program Eligibility Appeals Committee
(13-15) Faculty representative appointed by Faculty Senate
Carol Lowther/ESL

The motion carried.

Motion 4   MSC O'Brien, Laughlin: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

International Education Advisory Committee
(13-15)
Trong Nguyen/EOP&S
Elvia Nunez-Riebel/Counseling

The motion carried.

Faculty Resource
Coordinator/First-Year
Experience Coord./STEM
Center Coordinator
Positions: Letters of interest for the positions of Faculty Resource Coordinator, First-Year Experience Coordinator, and STEM Center Coordinator Positions were shared with Senate members.

Motion 5   MSC Morrow, Laughlin: Faculty Senate approval of the appointment of Patrick O'Brien to the position of Faculty Resource Coordinator. The motion carried.

Motion 6   MSC Morrow, Towfiq: Faculty Senate approval of the appointment of Patty Deen to the position of STEM Center Coordinator position. The motion carried.

Motion 7   MSC Morrow, Towfiq: Faculty Senate approval of the appointment of Cynthia Anfinson to the position of First-Year Experience Coordinator. The motion carried.

Curriculum: Copies of the Curriculum Consent Calendar and attachments dated April 24, 2013, were provided last week.

Motion 8   MSC McDonough, Bongolan: Faculty Senate ratification of the Curriculum Consent Calendar items dated April 24, 2013. The motion carried.

Motion 9   MSC McDonough, Towfiq: Faculty Senate ratification of the TMC Reciprocity Policy dated April 24, 2013. The motion carried.

Copies of the following Curriculum items were provided electronically:

PALOMAR COLLEGE CURRICULUM COMMITTEE MEETING ACTION ITEMS
Wednesday, May 1, 2013

I. ACTION ITEMS
Details of all program and course proposals can be viewed at: *http://www.curricunet.com/palomar*

☐ Select "track,"
☐ From the list of pending proposals, select the Check Status button for the program or course you wish to view.
☐ Select the Pencil icon in order to navigate through the various pages of the proposal, or

☐Select the "COR" or "WR" icon to view the Course Outline of Record or Program Report, or
☐Select the "CC" icon to view a report that displays proposed changes for the course outline of record or program
☐Select the "CR" icon to view a report that displays ALL proposed changes for the course

To View Packages
☐Select Packages under Create/Edit Proposals, select the Pencil icon to see individual proposals included in the Package. Various icons will be accessible for creating Reports or viewing the pages of each proposal.

II. CONSENT CALENDAR
There will be no separate discussion of these items unless a Curriculum Committee member or guest requests that a particular item be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be **routine** and will be approved by **one motion**.

The following curricular changes, pending appropriate approvals, will be effective FALL 2013:

A. **Credit Course/Program Packages**

1. Package Title: 125 packet
Discipline: Kinesiology (KINE)
Description: KINE 125 A, B, C, and D – Fitness Courses
Robert C. Vetter

a. **Kinesiology Fitness Credit Course Changes**

i. Course Number and Title: KINE 125A Aerobic Fitness Training Modes
Discipline: Kinesiology (KINE)
Course included in the following program(s):
        A. Adult Fitness and Health Management, Certificate of Achievement
Transfer Acceptability: UC, CSU
Changed course name and number, updated description, objectives, methods of instruction, content, textbooks, assignments and methods of assessment, removed repeatability. Changed CB09 to not include workbased learning.
Robert C. Vetter

b. **New Kinesiology Fitness Credit Courses**

i. Course Number and Title: KINE 125B Anaerobic Fitness Training Modes
Short Title: Anaerobic Fitness Trng Modes
Discipline: Kinesiology (KINE)
Course proposed for the following program(s):
        A. Adult Fitness and Health Management, Certificate of Achievement
Rationale: Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

ii. Course Number and Title: KINE 125C Functional Fitness Training Modes
Short Title: Functional Fitness Trng Modes
Discipline: Kinesiology (KINE)
Course proposed for the following program(s):
        A. Adult Fitness and Health Management, Certificate of Achievement
Transfer Acceptability: UC, CSU
Rationale: Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

iii. Course Number and Title: KINE 125D Motor Fitness/Hand-Eye/Foot Skills
Short Title: Motor Fitness Skills
Discipline: Kinesiology (KINE)
Course proposed for the following program(s):
        A. Adult Fitness and Health Management, Certificate of Achievement
Transfer Acceptability: UC, CS
Rationale: Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

2. Package Title: 135 swim package
Discipline: Kinesiology (KINE)
Description: KINE 135 A, B and C – Swimming
Robert C. Vetter

a. **Kinesiology Swimming Course Changes**

i. Course Number and Title: KINE 135A Beginning Swimming
Discipline: Kinesiology (KINE)
Course included in the following program(s):
      A. Adult Fitness and Health Management, Certificate of Achievement
      B. Kinesiology, A.A. Degree Major
Transfer Acceptability: UC, CSU
Changed course number, description, objectives, methods of instruction, content outline, textbooks, assignments, and methods of assessment, removed repeatability. Changed CB09 to not include work-based learning.
Robert C. Vetter

b. **New Kinesiology Swimming Credit Courses**

i. Course Number and Title: KINE 135B Intermediate Swimming
Discipline: Kinesiology (KINE)
Course proposed for the following program(s):
      A. Adult Fitness and Health Management, Certificate of Achievement
Transfer Acceptability: UC, CSU
Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

ii. Course Number and Title: KINE 135C Advanced Swimming
Discipline: Kinesiology (KINE)
Course proposed for the following program(s):
      A. Adult Fitness and Health Management, Certificate of Achievement
Transfer Acceptability: UC, CSU
Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

3. Package Title: KINE 150 bundle
Discipline: Kinesiology (KINE)
Description: KINE 150 bundle, KINE 150A, 150 B, and 150C-Weight Training
Robert C. Vetter

a. **Kinesiology Weight Training Course Changes**

i. Course Number and Title: KINE 150A Beginning Weight Training
Discipline: Kinesiology (KINE)
Course included in the following program(s):
      A. Adult Fitness and Health Management, Certificate of Achievement
      B. Kinesiology, A.A. Degree Major
      C. Outdoor Leadership, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Changed course number, updated description, objectives, methods of instruction, content outline, textbook, assignments, and methods of assessment, removed repeatability. Changed CB09 to not include workbased learning.
Robert C. Vetter

ii. Course Number and Title: KINE 150B Intermediate Weight Training- Strength Training for Total Fitness
Short Title: Intermediate Weight Training
Discipline: Kinesiology (KINE)
Course included in the following program(s):
      A. Adult Fitness and Health Management, Certificate of Achievement
      B. Kinesiology, A.A. Degree Major
Transfer Acceptability: UC, CSU
Changed course number, title, description, objectives, methods of instruction, content outline, textbook, assignments and methods of assessment, removed repeatability. Changed CB09 to not include workbased learning.

Robert C. Vetter

b. **Kinesiology New Credit Course Changes**

i. Course Number and Title: KINE 150C Advanced Weight Training- Power Lifting and Plyometrics Training
Short Title: Advanced Weight Lifting
Discipline: Kinesiology (KINE)
Transfer Acceptability: UC, CSU
Standalone Course
Rationale: Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

4. Package Title: KINE 165 bundle
Discipline: Kinesiology (KINE)
Description: KINE 165A, 165B, and 165C – Softball Courses
Robert C. Vetter

a. **New Kinesiology Softball Courses**

i. Course Number and Title: KINE 165B Intermediate Softball
Discipline: Kinesiology (KINE)
Transfer Acceptability: UC *(pending)*, CSU
Standalone Course
Justification: Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

ii. Course Number and Title: KINE 165C Advanced Softball
Discipline: Kinesiology (KINE)
Course proposed for inclusion in:
       A. Kinesiology, A.A. Degree Major
       B. Adult Fitness and Health Management, Certificate of Achievement
Transfer Acceptability: UC *(pending)*, CSU
Justification: Differentiate skill levels to illustrate a clear, concise and distinct progression in specific levels of courses.
Robert C. Vetter

b. **Kinesiology Softball Course Changes**

i. Course Number and Title: KINE 165A Beginning Softball
Discipline: Kinesiology (KINE)
Course proposed for inclusion in:
       A. Kinesiology, A.A. Degree Major
       B. Adult Fitness and Health Management, Certificate of Achievement
Transfer Acceptability: UC, CSU
Changed course number from KINE 165 to KINE 165A, changed title from Softball to Beginning Softball, removed L/L component, updated description, objectives, methods of instruction, content outline, textbooks, assignments and methods of assessment, removed repeatability. Changed CB09 to not include work-based learning.
Robert C. Vetter

5. Package Title: KINE 204/205 bundle
Discipline: Kinesiology (KINE)
Description: KINE 204A & KINE 204B; KINE 205A and KINE 205B-Conditioning
Robert C. Vetter

a. **Kinesiology Conditioning Credit Course Changes**

i. Course Number and Title: KINE 204A Off Season Sports Conditioning I Aerobic/Anaerobic Development
Short Title: Off Season Sports Conditioning
Discipline: Kinesiology (KINE)
Course included in the following program(s):
       A. Outdoor Leadership, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU

Changed course number, title, description, objectives, methods of instruction content outline, textbook, assignments and methods of assessment, removed repeatability. Changed CB09 to not include workbased learning.
Robert C. Vetter

ii. Course Number and Title: KINE 205A In Season Sports Conditioning I Aerobic and Anaerobic
Short Title: In Season Sports Conditionin I
Discipline: Kinesiology (KINE)
Course included in the following program(s):
      A. Outdoor Leadership, A.A. Degree Major or Certificate of Achievement
Transfer Acceptability: UC, CSU
Changed course number, title, description, objectives, methods of instruction, textbook, assignments and methods of assessment, removed repeatability. Changed CB09 to not include work-based learning.
Robert C. Vetter

b. **Kinesiology New Conditioning Credit Courses**

i. Course Number and Title: KINE 204B Off Season Conditioning II- Motor Skill Development and Application
Short Title: Off Season Conditioning II
Discipline: Kinesiology (KINE)
Transfer Acceptability: UC *(pending)*, CSU
Standalone Course
Rationale: Establishes a course specific to neuromuscular development and its application to an intensified skill development program.
Robert C. Vetter

ii. Course Number and Title: KINE 205B In Season Conditioning II-Fine Motor Skills Maintenance
Short Title: In Season Conditioning II
Discipline: Kinesiology (KINE)
Transfer Acceptability: UC *(pending)*, CSU
Standalone Course
Rationale: Provide a course specific to the neuromuscular development of fine motor skills in a maintenance conditioning program.
Robert C. Vetter

B. **Non-Credit Course/Program Packages**
1. There are no Non-Credit Course/Program Packages for this agenda.

C. **Non-Credit Course/Program Packages**
1. There are no Non-Credit Course/Program Packages for this agenda.

D. **New Programs**
1. There are no new Non-Vocational programs for this agenda.

E. **New Vocational Programs**
1. There are no new Vocational Programs for this agenda.

F. **Program Reactivations**
1. There are no Program Reactivations for this agenda.

G. **Program Changes**

1. Program Title: Engineering
Discipline: Engineering (ENGR)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 41
Converted from A.A. degree to A.S. degree, added new Certificate of Achievement, updated description, reflected number/cross-listed discipline change of DT/ARCH 125 to DT/ENGR 101, reflected number change of DT 128 to DT 103 and addition of ENGR crosslisting (DT/ENGR 103), added option to take ENGR 126 or ENGR 245, removed GE advisement footer
Arthur Gerwig

H. **Program Deactivations**
1. There are no Program Deactivations for this agenda

I. **Vocational Program Changes**

1. Program Title: Radio and Television
Discipline: Digital Broadcast Arts (DBA)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 30.00
Changed from Radio and Television (RTV) to Digital Broadcast Arts (DBA) in program requirements, reflected discipline changes for all RTV courses to DBA and number change of RTV 240 to DBA 240A, added DBA 298A, added and reflected discipline change to RTV/CINE 170 to DBA/CINE 170. In elective category, removed 194 and 294 requirements, reflected discipline changes for all RTV courses to DBA, added DBA 240B, 240C, 240D, 298B, CINE/DBA 125 and 225, TA/ENTT 107 and BUS 150, updated total unit amount.
Patrick J. Hahn

J. **Vocational Program Deactivations**
1. There are no Vocational Program Deactivations for this agenda.

K. **Credit Courses – New**
1. There are no new Credit Courses in this category for this agenda.

L. **Credit Courses – Change**

1. Course Number and Title: BUS 205 Business Communication
Discipline: Business Education (BUS)
Prerequisites: BUS 125, or eligibility determined through the Business English exam process, and ENG 100
Course included in the following program(s):
        A. Accounting, A.S. Degree Major or Certificate of Achievement
        B. Aviation Operations and Management, A.A. Degree Major or Certificate of Achievement
        C. Business Management, A.A. Degree Major or Certificate of Achievement
        D. Advertising, Marketing and Management, A.S. Degree Major or Certificate of Achievement
        E. Business Administration, A.S. Degree Major
        F. Business Administration for Transfer, A.S.-T
        G. Business-General, A.S. Degree Major
        H. E-Marketing, A.A. Degree Major or Certificate of Achievement
        I. International Business, E-Marketing, A.S. Degree Major or Certificate of Achievement
        J. University Studies-Emphasis in Business, A.S. Degree Major
        K. Commercial and Personal Insurance, A.S. Degree Major or Certificate of Achievement
        L. Library and Information Technology, A.S. Degree Major or Certificate of Achievement
        M. Administrative Assistant, A.S. Degree Major or Certificate of Achievement
        N. International Administrative Assistant, A.A. Degree Major or Certificate of Achievement
        O. Public Administration, A.A. Degree Major or Certificate of Achievement
        P. Escrow, A.S. Degree Major or Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated title, added ENG 100 as prerequisite option, deleted explanation of Business English exam, deleted recommended preparation, updated description, objectives, methods of instruction, content outline, textbook, assignments, and methods of assessment.
Leah J. Martin

2. Course Number and Title: CSCI 222 C++ and Object-Oriented Programming
Short Title: C++/Object-Oriented Programng
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 110, or CSCI 220
Course Included in the following programs:
        A. Computer Science, A.S. Degree Major/Cert. Achievement 18 units/more
        B. Video Game Developer, Certificate of Achievement
        C. University Studies-Emphasis in Math and Science, A.S. Degree Major
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Increased unit value from 3.5 to 4, increased LEC hours from 3 to 3.5, decreased LAB hours from 2 to 1.5, updated content outline, and textbook. No code changes.
Richard L. Stegman

3. Course Number and Title: CSCI 275 iOS Development
Discipline: Computer Science and Information Systems - Computer Science (CSCI)
Prerequisites: CSCI 172
Course Included in the following programs:
        A. Computer Science, A.S. Degree Major/Cert. Achievement 18 units/more

B. MAC Programming, Certificate of Proficiency
C. Mobile Application Development, Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated title and description. No code changes.
Richard L. Stegman

4. Course Number and Title: CSWB 130 Mobile Web Application Development
Short Title: Mobile Web App Development
Discipline: Computer Science and Information Systems - Web Technology (CSWB)
Recommended Prep: CSWB 120
Course Included in the following programs:
      A. Information Technology, A.A. Degree Major or Certificate of Achievement
      B. Information Technology-Emphasis in Web Development, A.A. Degree Major or Certificate of Achievement
      C. Web Developer with Emphasis in Java/Open Source, Certificate of Proficiency
      D. Web Developer with Emphasis in Windows, Certificate of Proficiency
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Updated title, added CSWB 120 as recommended preparation, removed CSWB 110 as recommended preparation, updated description, objectives, methods of instruction and textbook, removed repeatability.
Stephen R. Perry

M. **Credit Courses – Reactivations**
1. There are no Credit Courses Reactivations for this agenda.

N. **Credit Courses - Deactivations**
1. There are no new Credit Course Deactivations for this agenda.

O. **Non Credit Course – New**
1. There are no New Noncredit Courses for this agenda.

P. **Non Credit Course - Change**
1. There are no Non Credit Course Changes for this agenda.

Q. **Non Credit Course - Deactivation**
1. There are no new Non Credit Course Deactivations for this agenda.

R. **Distance Learning***
The following courses may be offered as distance learning and meet Title 5 Regulations 55200- 55210, effective Fall 2013.

Catalog/Subject Number	Learning Offerings (s)
BUS 205	Online
CSCI 222	Online
CSCI 275	Online
CSWB 130	Online

*underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change

S. **Requisites and Advisories***
The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2013.

Catalog Number	Type	Description	Proposal Type
BUS 205	Prerequisite	BUS 125, or eligibility determined through the Business English exam process, ~~which is an exam based on content from BUS 125 Business English~~; and ENG 100	Change
CSCI 222	Prerequisite	CSCI 110, or CSCI 220	Change
CSWB 130	Recommended Prep	CSWB ~~110~~ 120	Change
CSCI 275	Prerequisite	CSCI 172	Change

*underline indicates new, ~~strikethrough~~ indicates deletion, plain text indicates no change

VI. RESUMPTION OF REGULAR AGENDA
A. **Technical Updates**
B. **Course Repeatability**

The following Apprenticeship Work Experience courses may be repeated for a maximum of 16 units each per student:

AP WE 710 Sheet Metal Work Experience
AP WE 711 Carpentry Work Experience
AP WE 712 Drywall/Acoustical Work Experience
AP WE 713 Electrician Work Experience
AP WE 714 Plasterer Work Experience

The following noncredit courses may be repeated without limitations:

N ABED 201 Literacy/Adult Basic Education I
N ABED 202 Literacy/Adult Basic Education II
N BASC 200 Literacy/Adult Basic Education
N BASC 202 Supervised Tutoring
N CTED 605 Basic Tutoring Training
N CTZN 400 Citizenship
N ESL 300 Basic ESL
N ESL 301 Beginning ESL I
N ESL 302 Beginning ESL II
N ESL 303 Beginning ESL III
N ESL 304 Intermediate ESL I
N ESL 305 Intermediate ESL II
N ESL 306 Intermediate ESL III
N ESL 322 Beginning Conversation
N ESL 361 Beginning Level Listening and Speaking I
N ESL 362 Beginning Level Listening and Speaking II
N ESL 363 Beginning Level Listening and Speaking III
N ESL 364 Intermediate Level Listening and Speaking
N ESL 372 Basic ESL Skills
N ESL 383 Computer
N ESL 394 Career Track ESL
N HSED 901 Community Emergency Response Team

C. **Prerequisites, Corequisites and Limitations on Enrollment/Content Review**

§ 55003. Policies for Prerequisites, Corequisites and Advisories on Recommended Preparation.
(a) The governing board of a community college district may establish prerequisites, corequisites, and advisories on recommended preparation, but must do so in accordance with the provisions of this article. Nothing in this subchapter shall be construed to require a district to establish prerequisites, corequisites, or advisories on recommended preparation; provided however, that a prerequisite or corequisite shall be required if the course is to be offered for associate degree credit and the curriculum committee finds that the prerequisite or corequisite is necessary pursuant to sections 55002(a)(2)(D) or 55002(a)(2)(E). Unless otherwise specified in this section, the level of scrutiny required to establish prerequisites, corequisites, and advisories on recommended preparation shall be based on content review as defined in subdivision (c) of section 55000 or content review with statistical validation as defined in subdivision (f) of this section. Determinations about prerequisites and corequisites shall be made on a course-by-course or program-by-program basis.

D. **Information**
5. 2012-2013 Curriculum Activity Summary

	Current Agenda	**2012-13 Cumulative**
New Courses	11	49
Course Revisions	13	317
Course Reactivations	0	3
Course Deactivations	0	42
Course Reviews		
(4/19/2013– 4/26/2013)	0	24
New Programs	0	13
Program Revisions	2	52
Program Deactivations	0	4
Total Activity	**26**	**504**

Motion 10   MSC Towfiq, Martin: Faculty Senate ratification of the Curriculum Committee Consent Calendar dated May 1, 2013. The motion carried.

                        Greg Larson provided a brief overview of the May 1, Consent Calendar. The Governing Board meets again on Tuesday, May 14, and because of the lateness of the semester, these items will be brought forward at that meeting. He noted that the items have been thoroughly vetted by several faculty members, the Vice President of Instruction, and the Articulation officer.

Motion 11   MSC Towfiq, Laughlin: Faculty Senate ratification of the Curriculum Committee's action to reinstate Course Repeatability on the Curriculum Committee agenda dated May 1, 2013. The motion carried.

                        Senators were also provided with copies of the following Draft document from the Curriculum Committee.

DRAFT
Steps in Establishing a Cross-Disciplinary Prerequisite/Corequisite/Advisory
---
Step 1: Content Review and Data Analysis
1. As a result of content review and data analysis, discipline faculty decide that students are unlikely to succeed in a given college-level course (i.e., the "target" course) without possessing specific knowledge and skills in communication and/or computation.
Content review will involve examining the target course's Course Outline of Record, major assignments, and ongoing evaluations. (For a full description of content review, see the Academic Senate's "Implementing Content Review for Communication and Computation Prerequisites--2011.")
Data about student success in the target course, collected using sound and standard research practices, will be provided by the Office of Institutional Research and Planning (IRP), which also will assist discipline faculty in analyzing this data by means of the 80% Rule. (For a description of the 80% Rule and examples of its application, see Richard Borden's "Validation--2002.")
Data about disproportionate impact also will be provided by IRP.
2. Discipline faculty inform the chair of their department of their decision and choose a "lead" who will consult with English, Reading, and/or Mathematics. **[For ease in describing these steps, let's assume that the chair will take the lead.]**

Step 2: Consultation with English, Reading, and/or Mathematics
1. The chair consults with representative(s) of English, Reading, and/or Mathematics to determine the best approach (1) to ensuring students in the target course possess the specific knowledge and skills or (2) to assisting students who want to take the target course in acquiring the specific knowledge and skills. At this step, the participants may decide
(1) to pursue a cross-disciplinary prerequisite, which will involve aligning the requisite skills of the "target" course with the appropriate English, Reading, and/or Mathematics course;
(2) to pursue a corequisite instead;
(3) to create an "advisory"; or
(4) to consider supplementary instruction.
Prerequisite Subcommittee (5.1.13.) 2
2. At this step if participants cannot reach consensus, the matter still proceeds to Step 3.

Step 3: Deans, VPI, and Resource Management
1. The participants send a form stating the result of Step 2 to the deans of the divisions that deliver the target course and the proposed prerequisite/corequisite course or advisory.
This form will include a record of the reviews, analyses, and discussions conducted by participants in Steps 1 and 2.
2. The chair of the department offering the target course and the chair of the department offering the proposed prerequisite/corequisite course or advisory consult with their respective deans to discuss resource management matters (budget demands, availability of experienced fulltime and part-time faculty, benefits and drawbacks for students, impact on disciplines, etc.).

3. These deans of the divisions meet with the Vice President of Instruction to continue this resource management discussion.

Step 4: Convene All Participants and Make Recommendation
1. The VPI convenes a meeting of all involved in the process—discipline experts, representatives, chairs, deans, and so on—to review all pertinent information.
2. This group makes a recommendation (1) to continue to move toward implementation of the prerequisite, corequisite, or advisory, (2) to put the matter on hold for reconsideration at a later time, or (3) to end the pursuit.

Step 5: Seek Approval of the Curriculum Committee
1. The Curriculum Committee discusses the group's recommendation through first and second readings and takes action.
[In general, Curriculum Committee members will need to have been trained in matters such as content review, data collection and analysis, disproportionate impact, and so on.]

Step 6: Seek Approval of the Faculty Senate
Prerequisite Subcommittee (5.1.13.) 3
1. The Curriculum Committee sends record of its actions to the Faculty Senate for discussion and action.

Step 7: Notification
1. If the Faculty Senate acts to approve the prerequisite, corequisite, or advisory, the Senate—via the Curriculum Co-Chair—notifies Instructional Services, which establishes registration mechanisms.
2. Instructional Services informs the State Chancellor's Office.
3. In the Fall semester following approval, the college publishes notice of this prerequisite, corequisite, or advisory change in its catalog and schedule.

Step 8: Validation
1. The department delivering the target course validates the prerequisite, corequisite, or advisory as part of the six-year curriculum review cycle.
2. This department also asks IRP to reconduct the disproportionate impact study every two to three years.

This item will be brought back for Faculty Senate ratification at next week's meeting.

Governance Structure Group Request: Tutoring Workgroup:	Copies of an updated Governance Structure Group Request for a Tutoring Workgroup were provided. Gary Sosa and Fari Towfiq noted the changes made in the document since its initial distribution to the Senate several weeks ago.
	Discussion followed, and several additional changes were recommended, particularly changes in how the membership structure is configured and displayed.
	This item will be brought back to next week's meeting for further discussion and/or Action.
Updated Governance Structure of LOC:	Wendy Nelson provided copies of an updated Governance Structure Group Request for the Learning Outcomes Council. She noted the change in the document under "Co-Chairs," which now lists tri-faculty chairs. She also pointed out other minor changes being proposed, and brief discussion followed.
Motion 12	MSC Laughlin, Morrow: Faculty Senate approval of the amended Learning Outcomes Council Governance Structure Group Request document. The motion carried.
	Greg Larson noted that the call to fill two of the vacant Tri-Chair positions will be distributed later in the day.

Position Statement
On MOOCs:

Motion 13   MSC Payn, Laughlin: Whereas, at Palomar College we comply with Title 5 for distance education; and whereas we evaluate our distance education courses according to the following specific Title 5 regulations:

- instructor-student contact
- identifying at-risk students
- student access to resources
- accessibility
- security
- evaluation
- faculty selection according to established minimum qualifications

Whereas, our approval of courses delivered via Massive Open Online Courses (MOOCs) should be based on the same scrutiny of compliance with Title 5 regulations and student success for all online courses.

Whereas, faculty at Palomar College are concerned with the following issues:

- diversity
- non-independent learners working independently in online MOOCs
- faculty as evaluators of student success as well as course content and delivery

Whereas, there is ample evidence of poor completion rates for MOOCs (please see recent research on documented completion rates of less than 20% in MOOCs: http://www.katyjordan.com/MOOCproject.html), in particular those classes that are impacted.

Therefore, be it resolved that the faculty at Palomar College strongly oppose accepting MOOCs as substitutions or equivalent courses for college credit.

The motion carried.

Academic Calendar
Workgroup: Richard Albistegui Dubois reported that members of the Academic Calendar Workgroup will be meeting on Wednesday, May 8, at 3:30 p.m. in room AA103.

Negotiations
Advisory Council: Teresa Laughlin indicated that members of the Negotiations Advisory Council will be meeting on Wednesday, May 8, from 3:00 – 4:00 p.m. in MD-155C, and will provide an update on benefits, as well as information about the group's recent attendance at a conference in New York.

TERB: Barb Kelber distributed copies of the following document distributed at the recent Chairs & Directors meeting:

May 3, 2013 – Chairs & Directors meeting – Tenure & Evaluations Review Update

General Provisions
- Multi-discipline departments – directing evaluation packets. Seeking feedback.

- Proposed revision of language – from "Substandard" to "Needs Improvement." From "Remediation Plans" to "Improvement Plans"
- Our current reference to "Improvement Plans" will have to change. "Self-Evaluation"???
- Rationale / Design of Improvement Plans reflecting revised language – several possible components.

Probationary Faculty
- Explicit requirement of evaluation in a full contract load in teaching, counseling, or library
  Check list will now be included in the Appendix of the contract, along with other forms.
- Evaluation of part-time faculty – issues for Probationary Faculty and small departments

Peer Review
- Article 20 – already negotiated, offers language for department assignments (primary and secondary) for tenured faculty in a 50/50 Shared Position.
- Changes in Article 17 will follow from this – proposal for committee formation and requirements

Part-time Faculty
- Feedback regarding the Chair's Form
- New language in Article 20 relates to performance, currency, discipline expertise – Intended to maintain high standards and refine the requirements of preferential consideration.
- Reminder – offer students' comments after grades are posted.
- We are working on the calendar and the current deadlines to address some of the challenges

Accreditation
- We'll need your help and expertise to address the questions we'll be asked in relation to Standard III.
- See pages 40-41 of the ACCJC "Guide to Evaluating Institutions": http://www.accjc.org/wp-content/uploads/2012/08/Guide-to-Evaluating-Institutions August - 2012.pdf.
- Increased scrutiny of online courses and quality of instruction. Federal regulations require clear distinctions between "Distance Education" (DE) and "Correspondence Education" (CE)
- See the ACCJC "Guide to Evaluating Distance Education" http://www.accjc.org/wp-content/uploads/2012/08/Guide-to-Evaluating-DE-and-CE 2012.pdf.

Discussion followed on the document, and Kelber noted specific areas in the document, such as the reminder that evaluators wait until grades are posted to share students' comments with part-time faculty being evaluated. She also mentioned that TERB members are working on the current calendar and deadlines.

Regarding Accreditation, Kelber noted that faculty's help and expertise will be needed in relation to Standard III, Resources.

Continuing with her report from last week's meeting on Article 17, Evaluations, Kelber shared the document with Senators on the overhead and noted the changes being proposed in the document.

This item will be brought back for further discussion at next week's meeting.

Student Success Task Force Recommendations:	Greg Larson reported that the Student Success Score Card is out, so this item will remain on the agenda throughout the fall semester
Thank You:	Greg Larson thanked exiting Senators Haydn Davis, Ken Dodson, and Richard Albistegui Dubois for their service on the Senate.
ADJOURNMENT:	The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Pam McDonough